

A. Finance Committee:

Shall include the Treasurer;

Shall make recommendations regarding revenue enhancement and expenditure acting through the Chair in concert with the Executive Committee. Voting members shall implement revenue and expenditure proposals.

B. Membership Committee:

Shall prepare and maintain a list of members and potential members of the Association and shall actively recruit new members;

Shall submit updated copies of the active membership to the General Secretary each semester of the academic year to insure accuracy;

Shall develop and maintain duties related to Hospitality;

Shall distribute to the membership a current roster of all current members and shall notify members of any changes thereafter.

C. Grievance Committee:

Shall be the repository for Black Staff and Faculty members grievances, associated with University business and will not be involved in personnel issues;

Shall act through the Chair to report activities to the Executive Committee for assessment and/or action;

Shall monitor and address the verbal and/or written concerns of members and other related tasks to be assigned to the Grievance Committee by the Executive Committee.

D. Program Committee

Shall be responsible for planning, initiating and implementing social, education and cultural programs for the Association.

E. Student Relations Committee

Shall be the repository for student relations i.e., assisting, promoting, initiating, and planning activities for the advancement and cohesiveness of Black students and shall meet with periodically with student group representatives;

Shall act through the Chair in reporting the Committee's activities to the Executive Committee for assessment and action.

Section 3: Ad Hoc Committee

Each Ad Hoc Committee shall be organized or created by the general membership and/or Executive Committee as deemed necessary, with clear roles and functions. Each Ad Hoc Committee shall select its own Chair.