



## CSU Asian American, Native Hawaiian and Pacific Islander Student Achievement Program Advisory Committee Guidelines

### Name and Purpose

**Name:** The name of the committee shall be CSU Asian American, Native Hawaiian and Pacific Islander (AANHPI) Student Achievement Program (CSU ASAP) Advisory Committee.

**Purpose:** The purpose of the committee is to advise the statewide central office on implementing culturally responsive services to enhance student educational experiences and promote higher education success for low-income, underserved, and first-generation AANHPI students and other underrepresented students outlined in Section 89297.1 of the Education Code. The Advisory Committee will also provide advice on, but not limited to, technical assistance, outreach, statewide and regional training, curriculum development, and capacity building, and other areas as requested by the CSU ASAP executive director.

### Membership

**Composition:** The committee shall consist of 12 members (March 2025):

1. CSU ASAP Central Office Executive Director Timothy P. Fong
2. CSU Chancellor's Office representative\*\* Darlene Daclan
3. Asian Pacific Islander American Affairs Commissioner or representative) Khydeeja Alum (Kirin Macapugay and Yee Xiong, alternates)
4. Current President or VP or designee\*\* Richard Yao (CSU Channel Islands)
5. Academic Affairs Representative\* Dora Lee (Cal Poly Pomona)
6. Student Affairs Representative\* MK Her (Chico State)
7. Faculty Representative\* Jeremiah Sataraka (CSUB)
8. Senior Diversity Officer Representative\* Aswad Allen (CSUSM), Cheryl Landin (CSUSM alternate)
9. CSU Student Representative\* Chloe Nguyen (San Jose State)
10. CSU At-Large Representative (1)\*\* Virgina Loh-Hagan (San Diego State)
11. CSU At-Large Representative (2)\*\* Katherine Wong-Lau (CSUEB)
12. AANHPI Community Leader\*\*\* Leroy Morishita (President Emeritus, CSUEB and Emeritus Board Member, APAHE)

\* Members shall be appointed based on nominations from CSU presidents.

\*\* Selected by CSU Chancellor's Office and the CSU ASAP Central Office Executive Director.

\*\*\* Selected by the CSU ASAP Central Office Executive Director

**Qualifications:** Members shall be appointed based on knowledge and expertise on AANHPI communities and in higher education.



**Term:** Each appointed member shall serve a term of two (2) years, with the possibility of reappointment for no more than one additional consecutive term. The student member of the Advisory Committee may serve for one year, with the possibility of reappointment.

### **Meetings**

**Frequency and Meeting Mode:** The committee shall meet at least once a semester on Zoom, or in-person as deemed necessary. The CSU ASAP central office will make travel arrangements and/or reimburse committee members for travel expenses in the event of an in-person meeting.

**Agenda Notice:** Meeting agendas shall be distributed at least three (3) days in advance.

### **Advisory Committee Responsibilities**

**Advisory Role:** Advise the CSU ASAP central office on overall operations and required reports to the California State University the California Department of Finance, and other appropriate legislative fiscal and policy committees.

**Participation:** Committee members are expected to serve on at least one of the following sub-committees (1) proposal review/assessment, (2) marketing/communication/special events, and (3) technical assistance/professional development. Other special committees may be created and dissolved as needed.