



# MIS 101 - Computer Information Systems for Management

## Fall 2010



CALIFORNIA STATE UNIVERSITY, SACRAMENTO  
College of Business Administration

**Tentative** Fall 2010 COURSE OUTLINE **UPDATED** June 17, 2010

**HYBRID SECTION**

**INSTRUCTOR:** Professor Thomas Sandman  
**FACULTY OFFICE:** TAH-2060  
**TELEPHONE:** 278-6670  
**E-MAIL:** Course related email will only be accepted through the SacCT system  
**WWW:** Via the SacCT system ([public site: http://www.csus.edu/indiv/s/sandmant/](http://www.csus.edu/indiv/s/sandmant/))  
**OFFICE HOURS:** Tu Th 1:30p.m. - 2:30pm and 4:30pm - 5:00pm.  
**CLASS TIMES:** Hybrid Section: Class will typically meet in Amador 153 on Tuesdays from 6:00 - 8:50pm.  
 However, all examinations and assignments will be online.

### **BASIC REQUIREMENTS:**

- **SACLINK** Account -  
Information about SACLINK accounts: <http://www.csus.edu/saclink/>.
- Access to **SacCT 6.0**  
General information about SacCT: <http://www.csus.edu/webCT/general.stm>  
Student information about SacCT: <http://www.csus.edu/webCT/student/>
- Ability to use and control a web browser
- Ability to use electronic communication tools (e.g., email and discussion boards) in a professional manner, following appropriate "netiquette".

### **WARNING:**

*Success in this type of learning environment requires strong discipline and independent learning skills. Since the class meeting schedule may change, students need to regularly check the course SacCT environment to keep abreast of any course announcements. Students need to pace themselves and be proactive if there are any issues that impact their understanding of the material for the course!*

### **REQUIRED TEXTS:**



#### **Using MIS, 2nd Edition**

David Kroenke  
 Publisher: Prentice Hall  
 Copyright: 2009  
 Format: Paper; 560 pp  
 ISBN-10: 0138132488  
 ISBN-13: 9780138132484

**Note:** The 'MyMISLab' access is not necessary

### **COURSE PREREQUISITE:**

Classified Business Standing (i.e. Business Major - no PreBusiness Students).

### **CATALOG COURSE DESCRIPTION:**

**MIS 101. Computer Information Systems for Management.** Explores the application of computers to the organizational environment with a management perspective. Topics may include transaction processing systems,

management reporting, decision support systems, strategic planning, security, controls and acquisition of hardware, software and services. The interface between the information systems professional and the manager will be defined. Case studies and use of appropriate software packages may be included. 3 units.

### COURSE LEARNING OBJECTIVES:

This course is designed to be a critical component of the BS Business Administration program by addressing the following three learning objectives of the program:

**3.3 Technology Applications:** Recognize and apply appropriate information and management technologies to achieve organizational goals.

**6.1 Reflective Thinking Skills:** Review information, circumstances, and outcomes systematically for evaluation purposes.

**6.2 Innovative Thinking Skills:** Apply information to generate unique and original alternatives for effective problem solving and decision making.

### ELECTRONIC DEVICE REGULATION:

No dissemination of any of the course material, including lecture files, is allowed without written permission of the instructor.

### COURSE METHODOLOGY:

Electronic lecture files may be provided to supplement the subject matter covered in the text. Students are expected to progress through the course material and to understand any deadlines for assignment that are posted on the course SacCT environment.

### TENTATIVE SCHEDULE:

Below is the tentative schedule for the course. While examinations and assignments may have different actual due dates on the SacCT course environment, following this tentative schedule will help keep students on an appropriate pace for the course. The topics and reading assignments are given for each week. Students are expected to be fully engaged in the course, and are expected to regularly check SacCT. The assignments that listed may have a different actual due date than indicated by the row. Verify all due dates through the appropriate SacCT web page. This schedule may change during the semester. Updates will be posted through SacCT.

<b>WEEK:</b>	<b>DATE:</b>	<b>IN-CLASS / ONLINE</b>	<b>TOPIC:</b>	<b>READING:</b> <i>(Kroenke)</i>	<b>DUE:</b> <i>(see SacCT for precise due dates)</i>
1	8/31	In Class	Course Introduction; MIS and You	1	<ul style="list-style-type: none"> <li>• Syllabus Quiz</li> <li>• Exercise 1</li> <li>• Sample Test 1</li> </ul>
2	9/7	In Class	IS for Collaboration; Competitive Advantage	2, 3	<ul style="list-style-type: none"> <li>• Learning Styles HW</li> <li>• Exercises 2, 3</li> <li>• Sample Test 2</li> </ul>
3	9/14	In Class	Review	1, 2, 3	<ul style="list-style-type: none"> <li>• Sample Test 3</li> </ul>
4	9/21	Online	Midterm Examination 1	1-3	
5	9/28	In Class	Hardware and Software; Database	4, 5	<ul style="list-style-type: none"> <li>• Exercise 4</li> <li>• Sample Test 4</li> </ul>

6	10/5	In Class	Database; Data Communications and the Internet	5, 6	<ul style="list-style-type: none"> <li>• Exercise 5, 6</li> <li>• Sample Test 5</li> </ul>
7	10/12	In Class	Review	4, 5, 6	<ul style="list-style-type: none"> <li>• Sample Test 6</li> </ul>
8	10/19	Online	Midterm Examination 2	4-6	
9	10/26	In Class	Information Systems Within Organizations; E-Commerce	7, 8	<ul style="list-style-type: none"> <li>• Exercise7</li> <li>• Sample Test 7</li> </ul>
10	11/2	In Class	E-Commerce; Business Intelligence	8, 9	<ul style="list-style-type: none"> <li>• Exercises 8, 9</li> <li>• Sample Test 8</li> </ul>
11	11/9	In Class	Review	7, 8, 9	<ul style="list-style-type: none"> <li>• Sample Test 9</li> </ul>
12	11/16	Online	Midterm Examination 3	7-9	
13	11/23	In Class	Systems Development; Information Systems Management	10, 11	<ul style="list-style-type: none"> <li>• Exercise 10</li> <li>• Sample Test 10</li> </ul>
14	11/30	In Class	Information Systems Management; Information Security Management	11, 12	<ul style="list-style-type: none"> <li>• Exercises 11, 12</li> <li>• Sample Test 11</li> </ul>
15	12/7	In Class	Review	10, 11, 12	<ul style="list-style-type: none"> <li>• Sample Test 12</li> </ul>
16	12/14	Online	FINAL EXAM	ALL	

### CLASS PARTICIPATION:

It is incumbent on the student to be an active learner. The course activities are centralized in the SacCT course environment. Announcements will be made in SacCT about any changes, and it is the responsibility of the student to keep up with and to know about any such changes. In this course, the concepts tend to build on earlier concepts. Use the email and discussion board tools so that you can ask questions!! Monitor the email and discussion board tools so that you can hear other questions!! Check SacCT so that you can keep up with any course changes!! Be active so that you can learn!!

### COURSE GRADE:

The course grade will tentatively be based upon the following components weighted as indicated:

Assessment Tool	Points	Approximate Weight
Midterm Examination 1	255	16%
Midterm Examination 2	255	16%
Midterm Examination 3	255	16%
Final Examination	300	19%
Exercises	454	28%
Pop Quiz	30	2%
Syllabus Quiz	45	3%
Learning Styles Homework	15	1%
<b>Total</b>	<b>1609</b>	

Students will be expected to complete all assignments and examinations prior to their due date. Students not

submitting an assignment or examination prior to the deadline will receive a zero for that assignment or examination.

Final course grades will follow the standard straight scale of: 91%+ for an A, 90%+ for an A-, 89%+ for a B+, 81%+ for a B, 80%+ for a B-, 79%+ for a C+, 71%+ for a C, 70%+ for a C-, and 60%+ for a D. Non-passing grades will be either D or F (no '+' or '-') **There should be no expectation of a 'curve' in the final course grading.** However, this grading system may change for compelling reasons.

**It is the student's responsibility to validate any grade that they receive.** Sometimes an assignment may have a mistake in its grading. Students must review their graded assignments in a timely manner. Students must raise any questions regarding the grading of their assignments prior to the time of the final examination. **Once the final examination score has been recorded, the recorded points for any grading component will not be changed.**

Special grades:

- 'WU' stands for 'Unauthorized Withdrawal'. This will only be considered for students who have not participated in the course after the fourth week of the course.
- 'I' stands for 'Incomplete'. This will only be considered when the policies and procedures of the College are followed (see [http://www.cba.csus.edu/ubac/documents/CBA\\_Academic\\_Standards\\_2003.pdf](http://www.cba.csus.edu/ubac/documents/CBA_Academic_Standards_2003.pdf)). Any incomplete petition must be approved prior to the end of the 15<sup>th</sup> week of the semester.

*NOTE: This is a course for business students. Therefore, it is expected that all work for this course will be presented in a very neat and professional manner. Style, spelling, grammar, and presentation are components of all grading. No handwritten homework or assignments will be accepted!*

### **ACADEMIC HONESTY:**

All examinations and assignments in this course are to be done individually. Any violations, or perceived violations, of this policy will result in zero (0) credit for the examination/assignment for each of the parties involved **and a failing grade in the course.** Prosecution of any such violations will be rigorously pursued through the appropriate channels (e.g., Associate Dean for Student Affairs). Read the University policy statement on academic honesty online at <http://www.csus.edu/umannual/AcademicHonestyPolicyandProcedures.htm>.

### **STUDENT BEHAVIOR:**

Disruptive classroom behavior will not be tolerated. A disruptive student is a student who engages in classroom behavior that interferes with the process of teaching and learning. Refer to [the University's policy on student disruptive behavior](#). Disruptive students will be removed from class and issued a failing semester grade.

### **COURSE EXAMINATIONS:**

All of the course examinations will be administered through the SacCT system. While the exams are open book/open note, they are to be done individually. DO NOT take the exam sitting next to someone else in the course. It is your responsibility to ensure that you are not next to someone taking the exam. Computer IP addresses will be used to verify this, as the IP addresses of computers accessing SacCT can be logged. If evidence from these logs indicates that two students were sitting next to each other while they took the exam, it will be interpreted as conclusive evidence that the students have violated the terms of academic honesty. *See above!*

Since the exams are based on the test bank for the course textbook, the exams will have some extra questions. For example the midterm exams will have 90 questions, but only your best 85 answers will count. These five extra questions make up for poorly worded or ambiguous questions. Each exam question will be worth three points, and the maximum score for the midterm exams is 255 points (even if you answer all 90 questions correctly).

**WARNING:** The exams will be structured so that you will only see one question at a time, and you will not be able to go back and change an answer. You will only have about 30 seconds to read and answer each question. Therefore, you will not really have time to look up answers. You need to know the material and practice the sample tests. That is why they are provided! There is a strong correlation between practicing the sample tests dozens of times and performance on the exams!

**SAMPLE TESTS:**

Short sample tests will be available on SacCT for students to test their knowledge on each chapter. These sample tests are a random selection of the same questions that may appear on a regular examinations. The sample tests are structured just like the course examinations - you will see one question at a time and you will have 30 seconds to answer it.

Students must achieve 80% on the sample test for the current chapter before they will have access to the sample test for the next chapter! Once a student has access to the sample tests for a particular chapter, the student may retake the sample tests an unlimited number of times. These sample tests are NOT part of the course grade, but will certainly help students perform better on the course examinations!

**EXERCISES:**

There will be crossword puzzle exercises for each chapter posted on SacCT. These exercises may range in length, but will generally be about 35 questions. After downloading the crossword puzzle from SacCT, you must complete the crossword puzzle and then complete the SacCT quiz to enter your answers into SacCT. The deadlines for the SacCT quizzes related to the crossword puzzle will be midnight on the Monday prior to the review session for that chapter. Read the assignment specifications carefully, start the assignment as early as possible, and check your work! Students may complete the SacCT quiz for each crossword twice prior to the deadline, and their best score will be recorded for that exercise.



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