

School Suicide Postvention Checklist

- _____ 1. **Verify that a death has occurred.**
Contact the Coroner's Office to verify the death was a suicide.
- _____ 2. **Mobilize the Crisis Response Team.**
The Crisis Response Coordinator should notify the Crisis Intervention Coordinator, the Media Liaison, the Medical Liaison and the Security Liaison.
- _____ 3. **Assess the suicide's impact on the school and estimate the level of postvention response.**
Will students learn of the death and find the loss a coping challenge? If so, estimate the number of students who may require postvention.
- _____ 4. **Notify other involved school personnel.**
_____ *District office*
_____ *Other effected school sites*
_____ *Staff member at the school(s) affected by the death*
- _____ 5. **Contact the family of the suicide victim.**
Express sympathy, offer support, verify facts, and identify survivors.
- _____ 6. **Determine what information to share about the death.**
Report verified information only. Directly attack rumors. Do not provide excessive detail.
- _____ 7. **Determine how to share information about the death.**
Do not sensationalize, glorify or vilify.
- _____ 8. **Identify students significantly affected by the suicide and initiate a referral mechanism.**
Assess physical and emotional proximity to the suicide.
- _____ 9. **Conduct a faculty planning session.**
- _____ 10. **Initiate crisis intervention services.**
Walk through the suicide victim's class schedule. Meet separately with the suicide victim's close friends. Facilitate dis-identification with the suicide victim.
- _____ 11. **Conduct daily planning sessions.**
- _____ 12. **Memorials.**
Plan for funerals and other memorial activities. Be sure such do not romanticize or sensationalize the death.
- _____ 13. **Debrief the postvention response.**