Note: Please fill in all highlighted sections and un-highlight before submission.

Note: Please delete all instructional blue sections before submission.

GENERIC Programmatic Budget Narrative

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| **1. PERSONNEL** |
| * **Principal Investigator (PI)**— (Describe the PI’s role, responsibilities and work to be performed)   - **Year 1—X**% @ $XXXX  - **Year 2—X**% @ $XXXX  - **Year 3—X**% @ $XXXX  - **Year 4—X**% @ $XXXX  - **Year 5—X**% @ $XXXX   * **Project Director (PD)—**(Describe all roles, responsibilities, and work to be performed)   - **Year 1—**XXX% FTE @ $XXXX  - **Year 2—**XXX% FTE @ $XXXX  - **Year 3—**XXX% FTE @ $XXXX  - **Year 4—**XXX% FTE @ $XXXX  - **Year 5—**XXX% FTE @ $XXXX   * **Administrative Assistant**— (Describe all roles, responsibilities, and work to be performed)   - **Year 1—**XXX% FTE @ $XXXX  - **Year 2—**XXX% FTE @ $XXXX  - **Year 3—**XXX% FTE @ $XXXX  - **Year 4—**XXX% FTE @ $XXXX  - **Year 5—**XXX% FTE @ $XXXX   * **Outreach Specialist**— (Describe all roles, responsibilities, and work to be performed)   - **Year 1—**100% FTE @ $41,328  **Year 2—**100% FTE @ $42,568  - **Year 3—**100% FTE @ $43,845  - **Year 4—**100% FTE @ $45,160  - **Year 5—**100% FTE @ $46,515   * **Undergrad/Graduate Students—** (Describe all roles, responsibilities, and work to be performed)   - **Years 1-5—**$XX hr. x XX hrs/wk x XX weeks x X students |

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| * **Program Evaluator *(If Consultant list under Contractual)****—*   (Describe all roles, responsibilities, and work to be performed) To review the qualifications of the evaluator see XXX.  - **Year 1, 2, 3, 4, and 5—**X hrs x X days x $X/hr  Pursuant to the California State University’s Additional Employment Policy, faculty are entitled to earn additional compensation for externally sponsored activities they engage in, over and above their full-time academic responsibilities. Such additional compensation, when approved, is considered part of the faculty members’ regular academic year compensation. Sacramento State understands that issuance of the award notice will constitute the National Science Foundation’s approval of this additional employment for purposes of budgeting and reimbursement under this grant, unless otherwise stated in the award notice.  NOTE: If each year is different, please describe each year as listed in previous sections above.  NOTE: Job descriptions and salary ranges are established and approved by UEI Human Resources based on position effort and candidate experience. A 3% cost of living increase per year has been calculated to each full-time position. |
| **2. FRINGE BENEFIT** |
| * Full-time 12 month employees @ XXX% include retirement, Medicare, SUI, WCI and health insurance. (2% escalator included in each year beginning with Year 1) * Half time employees (40 – 90%) @ 12% cover mandatory Medicare, SUI and WCI contributions. |
| **3. TRAVEL** |
| * (Please insert the type of travel (e.g. conference, field work, etc.), its relation to the proposed activities, destination, and itemized cost of each trip).   NOTE: All travel costs are determined based on state approved per diems, mileage and hotel costs. |
| **4. EQUIPMENT** |
| Items with a unit acquisition cost of >$5,000  This equipment will... (describe the equipment, how it is used, and the subtotals for each). |
| **5. SUPPLIES** |
| * **Project Supplies**— (identify items and provide justification). |

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| **6. CONTRACTUAL** |
| Insert contractual information here |
| **7. CONSTRUCTION** |
| Insert construction information here |
| **8. OTHER** |
| Please insert any other fees that may be associated with the project  NOTE: If fees are different per year, please insert a list for each year.  Example: Year 1... XXX, Year 2... XXX |
| **9. TOTAL DIRECT COSTS** |
| * **Year 1**—$XXX * **Year 2—**$XXX * **Year 3—**$XXX * **Year 4—**$XXX * **Year 5—**$XXX |
| **10. INDIRECT COSTS** |
| XXX% MTDC as required by the application guidelines for this program.   * **Year 1**—$XXX * **Year 2**—$XXX * **Year 3**—$XXX * **Year 4**—$XXX * **Year 5**—$XXX |
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| **12. TOTAL PROJECT COSTS** |
| * **Year 1** - $XXX * **Year 2 -** $XXX * **Year 3 -** $XXX * **Year 4 -** $XXX * **Year 5 -** $XXX   **GRAND TOTAL COST = $ XXX** |
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