

GRAD FEST PARTICIPATION FORM

FALL 2024 AND SPRING 2025

BOTH

Fall 2024 - only

Spring 2025 - only



Participation Level

Platinum: \$4,500 Gold: \$2,250 Table Vendor: \$750

**both fall & spring*

Platinum: *\$6,000 Gold: *\$3,375 Table Vendor: *\$1,125

Company/Organization:

Contact Person:

Mailing address/city/zip:

Phone:

Email:

Contact for the day of event (if different from above):

Phone/Email:

Setup Request/Special Request *Fee may apply

Do you need electricity? Yes (access not guaranteed) No

Special requests:

Prize Drawing

Gain extra visibility with signage and verbal recognition by donating an item(s) for the prize drawing.

Yes, I would like to donate an item(s) for the prize drawing. Value: _____ Quantity: _____

Prize description:

Payment Information

Registration fee:

Extra all-day parking passes: \$8 each
(one parking pass included at no cost)

Payment method:

Check - Preferred method Visa/Mastercard

The Sacramento State Alumni Association will send an invoice to facilitate your payment upon receiving form.

Billing address:

Signature:

Date:



Additional Details

Form Submission

Mail:

Sacramento State Alumni Association

Attn: Grad Fest – 2024-2025

6000 J Street, MS 6024

Sacramento, CA 95819

Email:

Maikalina Nevills

Sacramento State Alumni Association

Lead Communications and Outreach Officer

maikalina.nevills@csus.edu | 916-278-3862

Event Info



Fall | October 29-30

10 a.m. - 6 p.m., 10 a.m. - 3 p.m.

Spring | March 11-12

10 a.m. - 6 p.m., 10 a.m. - 3 p.m.



Fall | Hornet Bookstore

2nd Floor

Spring | University Union

Ballroom I, II, III (first floor)



Equipment

One 6' table and two chairs will be provided within an 8' booth space. Tablecloths are NOT provided.



Setup

8:30 - 9:30 a.m.



Breakdown

Wednesday, 4 - 7 p.m.
(No early breakdowns will be permitted. Vendors must be able to remain at their table for the entire duration of the Grad Fest.)



Parking

One parking permit will be provided to each vendor. Additional parking permits may be requested on the form on the reverse side (\$8 each). Short-term loading/unloading parking is allowed in certain zones during the set-up and break-down times only. Loading/unloading parking is limited and allowed on a first-come, first-served basis.



Food

Lunch vouchers will be provided for table vendors.



Electricity

*Fee may apply. Access to electricity is limited and not guaranteed. VENDORS are responsible for providing their own extension cord of at least 25' in length as needed.

Questions or Concerns

If you have any questions or concerns, please contact:

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