



SAC STATE SOCIOLOGY
ALUMNI

Navigating Job Applications in California: A Presentation for Sociology Students and Graduates

Leveraging Your Sociology Degree for State Employment

PRESENTED BY:

Kim Herd, M.A., 2013

Charmaine Adams, B.A., 2024

Agenda



004	Introduction to State Employment
005	Setting up the CalCareers Account
006	Complete an Application for State Job
009	Understand Commonly Used Terms (Glossary)
010	Additional Resources and Support Q&A

Alumni Presenters

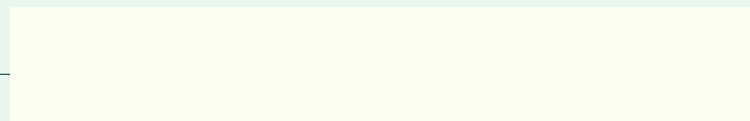
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M.A., 2013



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Introduction to State Employment

- Overview of the California state job market: benefits, job security, upward mobility in career path.
- Importance of public service and sociology's relevance.
- Cultural & Social Capital (Pierre Bourdieu).



Visit:

workforcalifornia.ca.gov

Setting up the CalCareers Account

A step-by-step guide to navigating the [CalCareers](#) platform
[Set up a CalCareer account](#) with the State & sign up for notifications

The image shows the homepage of the CalCareers website. At the top, there is a dark blue navigation bar with the 'CA.GOV' logo on the left and links for 'Site Search', 'Help/Tutorials', 'Settings', and 'Messages' on the right. Below this is a white navigation bar with the 'CalCareers' logo and several menu items: 'Home', 'Get a State Job', 'State Employees', 'Veterans', 'Persons with Disabilities', 'State Retirees', and 'Create Account / Log In'. The 'Create Account / Log In' button is highlighted with a green circle. The main content area features a large banner with a sunset background and palm trees. It includes a search bar with the placeholder text 'Search all openings by Job Title/Keyword...' and a magnifying glass icon. Below the search bar are three buttons: 'Advanced Job Search', 'Geographic Job Search', and 'Exam / Assessment Search'. At the bottom of the banner, the text 'Seeking a State Job? Start here.' is displayed. Below the banner is a row of five circular icons representing different categories: a handshake, a smartphone, a house, a person with a wheelchair, and a building.

Setting up the CalCareers Account



Site Search Help/Tutorials Settings Messages

CalCareers



Home



Get a State Job



State Employees



Veterans



Persons with Disabilities



State Retirees



Create Account / Log In

Log In

Create a CalCareer Account

Create Account

If you do not already have a CalCareer Account, please create a new account by clicking on the "Create Account" button.

Getting a job with the State of California is now simpler than ever. Start by creating a CalCareer account. With an account, you can take state civil service examinations, store different versions of your application, apply for vacancies at 150 departments, track your application status and save your resume all in one place.

Benefits of a CalCareer Account

- Receive contact letters for job opportunities electronically
- Set up notifications for new job opportunities using Saved Searches
- Upload and store your resume
- Easily view your eligibility status
- Save and submit multiple applications electronically
- And much more ...

Log In

User I.D.

Password

Log In

[Forgot User I.D./Password](#)

Setting up the CalCareers Account

5-minutes to create an account

CA .GOV Site Search Help/Tutorials Settings Messages

CalCareers [Home](#) [Get a State Job](#) [State Employees](#) [Veterans](#) [Persons with Disabilities](#) [State Retirees](#) [Create Account / Log In](#)

Create a CalCareer Account

Create CalCareer Account


Email Address: * <input type="text"/>	First Name: * <input type="text"/>	Middle Name: <input type="text"/>
User I.D.: * <input type="text"/>	Last Name: * <input type="text"/>	Name Suffix: <input type="text"/>
Password: * <input type="password"/>	<input checked="" type="radio"/> US Address <input type="radio"/> Non-US Address	
Confirm Password: * <input type="password"/>	Address Line 1: * <input type="text"/>	Address Line 2: <input type="text"/>
	City: * <input type="text"/>	State: * <input type="text"/> Zip: * <input type="text"/>
	<input checked="" type="radio"/> US Phone <input type="radio"/> Non-US Phone	
	Primary Phone: <input type="text"/>	Phone Type: <input type="text"/>
		How did you hear about us? <input type="text"/>


Setting up the CalCareers Account

Your CalCareer account has been created.

Account Management


 [CalCareer Account](#)


 [Contact Information](#)

 [Additional Records](#)

Templates / Documents

 [Application Templates \(STD678\)](#)

 [Uploaded Documents](#)

 [Equal Employment Opportunity](#)

Jobs

 [Job Applications](#)

 [Saved Jobs](#)

Exams / Assessments

 [Exam / Assessment Applications](#)

 [Exam / Assessment Records](#)

Emails / Messages

 [Saved Searches \(E-mail Alerts\)](#)

 [Messages \(1\)](#)

CalCareer ID: 3736872 **Email Address:** yesenia.sandoval.lopez@gmail.com

Name: Yesenia Sandoval Lopez **Address:** 100 Old Depot Rd
Placerville, CA 95667

Phone Numbers: (916) 678-9553 (Work)

 [Edit Contact Information](#)

 [Change Password](#)

Keep your Account Current

If this is your first time logging in or it has been a while since you last updated your account, make sure you create or update the following:

[My Application Templates](#)

Create / update your application template so that when you apply for an exam or job, you have all your information ready to be populated in the application.

[My Contact Information](#)

Update your contact information so that an Agency or Department can get a hold of you, and the information will be used in your application process.

Resources

[How to Get a State Job](#)

[Persons With Disabilities](#)

[Tutorial Videos](#)

[Veterans' Information](#)

Additional Resources and Support

Career Center	Internships, student positions
University Enterprise Inc.	Follow State Departments within LinkedIn
State Job Fairs	Job Webinar: Sign-up announcements with within different State Agencies
Sac State Sociology Alumni Network	SOC 199, professors & other experiences with SPSS and/or research

Got questions? Reach out.



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SOCIAL MEDIA

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