

# RENAISSANCE SOCIETY BOARD OF DIRECTORS

## DRAFT MINUTES

June 3, 2024, at 10 am.

Dunbarton Cabana Clubhouse

<b>Officers</b>	<b>Present</b>	<b>Members at Large</b>	<b>Present</b>
President, Deborah Seiler	X	Carol Barake	x
Vice President, Debbie Martinez		Dale Good	x
Secretary, Susan Brackenhoff	X	Janet Heath	x
Controller, Norv Wellsfry	X	Frank Martinez	
Past President, Ken Cross		Kathryn Tobias	
		Vacant	

<b>Committee Chairs</b>	<b>Present</b>		<b>Present</b>
C&M Richard Atkinson	x	Program Darryl Freeman	x
Fin/Ad Norv Wellsfry	x	Resource Dev. Mike Pidd	x
Forum Michele Finerty	x	Scholarship Laurye Brownfield	
Forum Co-Chair Janet Heath	x	Tech Co-Chair Sarah Ryan-Roberts	x
LRP Ken Cross		Tech Co-chair Tom Nelson	
MDCE Debbie Martinez		Volunteer Ser Carol Barake	x
Nominating Susan Brackenhoff	x		

<b>Liaisons/Guests</b>	<b>Present</b>		<b>Present</b>
Website Jennifer Kerr	x	Weekly Update Hollis Kulwin	
Weekly Update/Constant Contact Loretta Burdeaux		Sac State Liaison, College of SSIS /Dean Dianne Hyson	
Recorder Jim Hodges		Office Manager Amber Korb	x
Guests: Deanna Hanson, Dave Ferguson, Anne Putt	x x x	Board Liaison: Diana Gin	

1. **Call to Order** – President Deborah Seiler called the meeting to order at 10:05 am at the Dunbarton Cabana Clubhouse.
2. **Approval of May 6 minutes** -Mike made a motion, seconded by Janet, to approve minutes.
3. **President’s Welcome** – Membership registration is open as of today. Deborah complimented those responsible for the improved registration website. Two blocks of tickets are available to Music Circus this year. Multiple meaningful events have occurred lately. The annual meeting was successful and scholarship recipients were honored through a video that Mike produced. Many members of St. Andrews AME Church were present to see Rev. Dr. Jason Thompon and Kimberly Washington accept the annual Diversity and Inclusion award. The Program Leaders Workshop went extremely well. Certificates of Appreciation were given to Norv Wellsfry and Dale Good for their service to the Board. The 2024-2025 Board terms begin July 1, 2024.
4. **Reports**
  - a. Secretary: Susan Brackenhoff – Notification was just received about the May 27<sup>th</sup> passing of Renaissance member Jan Summers.
  - b. Controller: Norv Wellsfry – Norv received a standing ovation from the Board for his four years of service as Controller. Some of his accomplishments include creating and maintaining a budget surplus and creating an endowment account. His proposed budget report showed that we should end the year with approximately \$200,000 in reserve. There will be a 2% salary increase for employees. Allowance for a scholarship reception was added. Although the proposed budget shows a \$15,000 deficit, additional memberships could eliminate the deficit. Norv made a motion to accept the proposed budget, Dave seconded, and motion passed.
  - c. Office Manager: Amber Korb – Registration is open and operations are moving along fine.
  - d. Sac State Liaison: Dianne Hyson reported that she approved our signing of the MOU with Sacramento Public Library and described her efforts to help us achieve cloud storage from UEI for routine documents such as agendas and memos. She noted Rebecca’s suggestion of naming a room in the new Arts building with the \$21,000 in our Special Projects Fund. She supports our efforts to work with IRT and UEI to add a “Give Something Extra” option to our Yellow Donate Button.

## 5. **Decisions and Discussion:**

- a. Program Leaders Workshop – Darryl- The spring program workshop was attended by 45 program leaders. Thank you notes and evaluations will be sent out today. Lorene gave an outstanding catalog preparation presentation as did IRT staff regarding classroom technology. There were concerns expressed about the need to be more welcoming to new members. 115 program applications have been received for fall 2024. An updated “Code of Conduct” was sent to every program leader for comment. After finalization, this code will be read at the beginning of each class. A group of 8 program leaders are meeting to create a Commemoration of the 250<sup>th</sup> Anniversary of the American Revolution program.
- b. May 19 Social Event Recap- Debbie – in Debbie’s absence, Deborah reported that the social event was extremely positive. The caterer was excellent, and members did not need to bring anything. The venue had a limited capacity of 88.
- c. Updated Committee Descriptions – Deanna will step into the MDCE chair position. Deborah sent a template requesting committee chairs to update their committee descriptions. Jennifer said it can be found on the Board website page.

- d. Regency Place Senior Living – They want to sponsor one of our events.
- e. Library Program MOU – Dean Hyson said to proceed with signatures. A later addendum can include site contracts.
- f. Elk Grove Multicultural Festival - Elk Grove event had difficulties last year. Help is needed putting up the tent. The value of tabling at any event should be considered. Some events are not for our target audience.
- g. Hornet Bus Tour – Deborah spent two full days touring with Sac State staff. The tour focused on diversity and included the Capital Park Hotel. She made great contacts for possible future Forum presentations.
- h. Mike Agron presentation – Mike offered to make a Board presentation to make us more analytical based on collected data. Deborah asked him for an outline addressing “here is how we measure what we do”.

## 6. Written Committee Reports

As submitted

Statements of no report: Long Range Planning, Nominating

## 7. Verbal Reports by Committee Chairs

- a. Communications and Marketing - Rick complimented the team of people working on communications. Rick discussed how marketing overlaps with membership efforts. Inside Sacramento mentioned our Summer Program.
- b. Finance and Administration – Norv – see Controller Report
- c. Forum – Michele – The Forum Committee has completed the Fall 2024 line up.
- d. Membership, Diversity, Community Engagement – Debbie’s committee will meet this coming week and will share more info from the non-returning members survey.
- e. Program – Darryl - The issue of closed SIGS has been confusing for members. SIGS that are not open will no longer be listed in the catalog. There needs to be more structure for SIGS to conform to, including that all class participants are Renaissance members.
- f. Resource Development – Mike thanked all who gave during Give Sac State Day. Donations have been going well. Jennifer has been very helpful.
- g. Scholarship – Laurye - Carol reported for this committee. It is a tremendous task to read 75 applications for scholarship. All 7 recipients attended the Annual Meeting. Mike’s video was extremely well done. Next year the recipients and their families will be escorted to the reception. June 10<sup>th</sup> is the Scholarship Committee reception.
- h. Technology – Sarah/Tom – Sarah was keeping a minute-by-minute registration update during the meeting. As of last count, 111 people had registered. The SacLink password resets in June plus program leader admin access is closed over the summer in our registration system. A Constant Contact email will go out to all program leaders announcing these changes. Sarah will schedule a meeting with John Melikian (UEI), Mark Hendricks (IRT), Deborah, and Tom Nelson to discuss the Google for Non-Profit request status after Dean Hyson weighs in.
- i. Volunteer Services – Carol – RS giving to the ASI Food Pantry has been incredible. Friday envelopes have brought in \$14,371 and on-line credit card giving added \$24,551 to equal \$38,922!! The Gerontology volunteers attended the semester-end event where mentees recap their interaction with their mentors. There will be fewer mentors needed in the future since student enrollment is down. The Physical Therapy Department Fitness Testing and Assessment Program is July 3.

## 8. Working Groups

Summer Program, 2024 - Deborah reported that Mike Agron will be providing music for the summer program African Glam Fashion Show.

Center for Small Business – Amber, Eric Levinson and Tom Nelson continue to meet with students

throughout the summer. Tom suggested we clarify project goals - we are asking the students to do research and help us develop a requirements document which should lead to an RFP. We are not asking the students to develop a system for us. The students do not technically have to work over the summer but they are willing to do so.

Retreat Working Group – Rick said the committee will meet next week. A facilitator will be leading the retreat. The goal is to have membership understand and assist with the work of the Board. We need more people working on succession of Board positions.

## 9. New or Urgent Business

Appreciation Event

There will be a Board Orientation on July 8<sup>th</sup> at 10:00 am at Dunbarton Cabana Clubhouse. This is not an official Board meeting.

## 10.Key Dates

May 31 – Program Leaders Workshop

June 3 – Membership Portal opens

June 7 – Summer Program begins

11. **Adjourn** - Mike made the motion to adjourn, Michele seconded, motion passed at 12:00 pm.

**Next Gathering: July 8, 2024 Dunbarton Cabana Clubhouse**

Submitted by RS Secretary Susan Brackenhoff