COLLEGE OF NATURAL SCIENCES AND MATHEMATICS
ACADEMIC COUNCIL
MEETING MINUTES
February 6, 2024
TSC 5004

Present: Lisa Hammersley, Shannon Datwyler, Tom Krabacher, Ron Coleman, Craig Timmons, Julie Griffin, Alex Pettitt, Justin Miller-Schulze, Michael Wright, Matthew Schmidtlein, Lauren Perry, Erica Orcutt.

Meeting called to order at 9:15am.

1. Approval of the agenda **Msc**

2. Approval of the minutes from November 21, 2023 **Msc**

3. Announcements:

   Lisa Hammersley
   - Due to budget constraints, there is a pause on all staff and MPP searches. The Associate Dean search in NSM was un-paused by the Provost but it will stay on hold through spring to avoid another late cancellation and to ensure all current staff vacancies are filled. The Associate Dean position will continue to be covered by faculty fellow release through spring.
   - The call just went out for the NSM Outstanding Staff Award.
   - On Friday Feb. 16 at 2:30-4:30pm there will be a Zoom presentation showcasing the strategies and outcomes of the Critical Student Success Courses (CSSC) Program. Registration is required.
   - Matt S. asked about the status of the funds the campus received under President Nelsen which were contingent on the campus meeting FTES target. The campus is short 500 FTES of the target. There has been a lot of turnover in the Chancellor's Office so there hasn't been much movement on this. NSM is still processing adds for spring so we may get close enough to target but it is still unclear. Applications for next year are up from previous years so enrollment number should continue to increase.
   - The Provost has allocated funding to include lecturers in the computer refresh program.

   Shannon Datwyler
   - The Hornet Launch team is preparing for next year's incoming students. Once the ITE deadline passes, students will be placed into classes based on their high school coursework. Last year over 5,000 students were placed into their course pathways by hand which was a huge workload for Shannon and the HL team. Steven Skinner developed a script that will automate the process for next year. Feb. 16 is the deadline for departments to get their roadmaps to the HL team which will be used to come up with reserve seat counts. The goal for next year is to balance out course demand between fall and spring and eventually (hopefully by the fall 2025 cohort) place all incoming students into classes for their first and second year. All incoming students are placed into schedule blocks but they are able to make changes themselves during late registration.

Ron Coleman
- There is a new data tech lab coming to campus next to the Maker Space in the library which will include VR opportunities to support current campus systems.
- Friday is the deadline to register for the student research competition.
- Reminder, going forward, you must dial 7 to call off campus from a campus phone instead of 9.

4. UARTP Update
- After a second round of review, the UARTP committee came back with the following revisions requests:
  - Section 2.2. UARTP asked in the previous memo to specify what the process will be in the event that departments are unable to provide folks to serve due to, say, a lack of full professors (e.g., will you go outside the college to find profs?) Please clearly state how many representatives from a given department are allowed on either Secondary Committee.

    a. The Council updated language in this section to include a process for soliciting faculty from other colleges if not enough faculty members from NSM are available to fill both committees. **msc**

  - Section 2.3. UARTP recommends to clarify this sentence here: "In this election, each faculty member eligible to vote shall be allotted as many votes as there are vacant Committee positions." Suggested Verbiage: "In this election, each faculty member eligible to vote shall vote to fill all vacant positions on each Secondary Committee."

    a. The council simplified the language in this section to reflect the allotment of votes to college faculty to fully staff the Secondary Committees. **msc**

  - Section 4.2.2. The way this section is worded, it seems like the College is policing the department's evaluative power. Additionally, the Committee is still unclear what is meant by "sufficient evidence." The Committee is wondering if this section is necessary. Please clarify the language or remove it entirely. For guidance, please see UARTP Section 9.08.G (but also 9.08.F and 9.08.H, all of which deal with the Secondary RTP Committee).

    a. The Council simplified the language in this section to align with UARTP guidelines regarding the role of the Secondary Committees. **Msc**

  These revisions will require another vote by the college faculty. As per the Constitution and Bylaws of the College, there will be a ten-business day voting window to vote on the revised ARTP document. The Dean's Office will prepare the ballot and send it out to faculty in the college for an election to approve or deny the changes.

  10:15am adjourn