



**California State University, Sacramento
School of Social Work**

**Advanced Standing Applicants Only
Fall 2025 Field Instructor Evaluation Form
Due: February 7, 2025 (11:59 p.m.)**

Applicant Name:

College/University of BSW program:

Date of BSW completion:

The information requested below is to be completed by the applicant's Field Instructor. This information assists the graduate admissions committee to evaluate a student's performance and to determine their ability to function at the second, or final, year of a graduate social work program (i.e., MSW program). This evaluation should include at least one semester of the applicant's senior (or final BSW) year, but should be submitted by mid-second semester.

The Advanced Standing Program at CSU, Sacramento, is reserved for BSW graduates *who perform at an above average to outstanding level in their BSW program*. Students accepted into this program enter directly into the second year of the MSW program; as such, they immediately enter into an area of specialization as well as working on a thesis. The successful Advanced Standing applicant manifests a high level of competence that is considered comparable to having completed the foundation or first year of the MSW program.

Field Instructor Name:

Highest Credential:

Position/Title:

Name of Agency:

Phone:

Email:

Length of Practicum / Number of hours:

Length of time knowing applicant:

How well do you know the applicant:

Please describe the practicum assignment in as much detail as possible (e.g., number of cases, populations served, focus of service, length of contact, modalities):

Supervision: Please describe the nature of supervision during the applicant's practicum, using Yes or No below.

- Was the student supervised by an MSW?
- Was processing recording required?
- Was the student supervised individually?
- How often was the student supervised?
- Was there a written evaluation at the end of each semester?
- Did the student read and agree with the final evaluation?

**If the answer is no, please explain below:*

Student Performance: Based on your observations of the applicant during their practicum rate the applicant according to each of the criteria listed below:

- 3 - Student performs at a higher level of competence when compared to the average BSW student.
- 2 - Student performs at the same level of competence when compared to the average BSW student.
- 1 - Student performs at a lower level of competence when compared to the average BSW student.

1. _____ Student demonstrates knowledge of NASW *Code of Ethics* & acts in accordance with *Code* values: confidentiality, self-determination, non-judgmental attitude & maintenance of appropriate boundaries.
2. _____ Student shows the ability to identify and engage with their own biases, values, attitudes, and feelings about other people's background, race, ethnicity, culture, religion, gender identity & expression, sexual orientation, abilities, lifestyle, and personality of others.
3. _____ Student demonstrates an ability to work with clients/client systems of differing cultural, ethnic and racial backgrounds, gender identity & expression, age, abilities, and sexual orientations, among other differences.
4. _____ Student demonstrates the ability to identify presenting problems of client / systems.
5. _____ Student demonstrates the ability to develop beginning treatment plans or action plans.
6. _____ Student adheres to agency policies regarding working hours, attire, conduct, and professional demeanor.
7. _____ Student exhibits emotional maturity and copes with stress.
8. _____ Student manages time and is able to prioritize daily work tasks.
9. _____ Student makes use of field supervision (e.g., seeks consultation, is prepared, receptive to feedback, initiates topics, etc.)
10. _____ Student forms effective working relationships with peers, supervisors, administration, and members of the community.
11. _____ Student demonstrates problem-solving/conflict resolution skills.
12. _____ Student demonstrates written and oral communication skills according to agency expectations.

Taking the above into consideration, do you recommend the applicant as prepared to enter and to successfully function in the second-year of the MSW program?

____ Yes, I recommend the student without reservation.

____ No, I do not recommend the student.

____ Undecided: I am not sure about the student.

If you checked Undecided, please explain:

Signature:

Date:

*signature can be typed in

**E-mail completed form directly to our MSW Admission
Director, Dr. Maria Dinis (dinis@csus.edu)**