

CHRS

Common Human Resources System



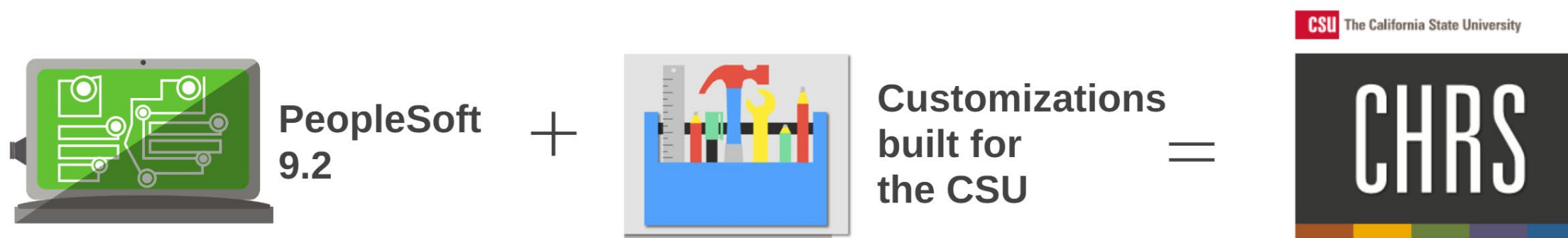
Introduction to CHRS

What is CHRS?

- The Common Human Resources System (CHRS) is a project to move all campuses to a standard HR platform
- The core HR system is based on PeopleSoft 9.2 with customizations for CSU

Why CHRS?

- Utilize new functionality, streamline processes and share best practices
- Enhance reporting with standardized data to assist in decision making
- Facilitate campus cross collaboration and systemwide training materials
- Improve user experience with future mobile access to HR services



Before CHRS



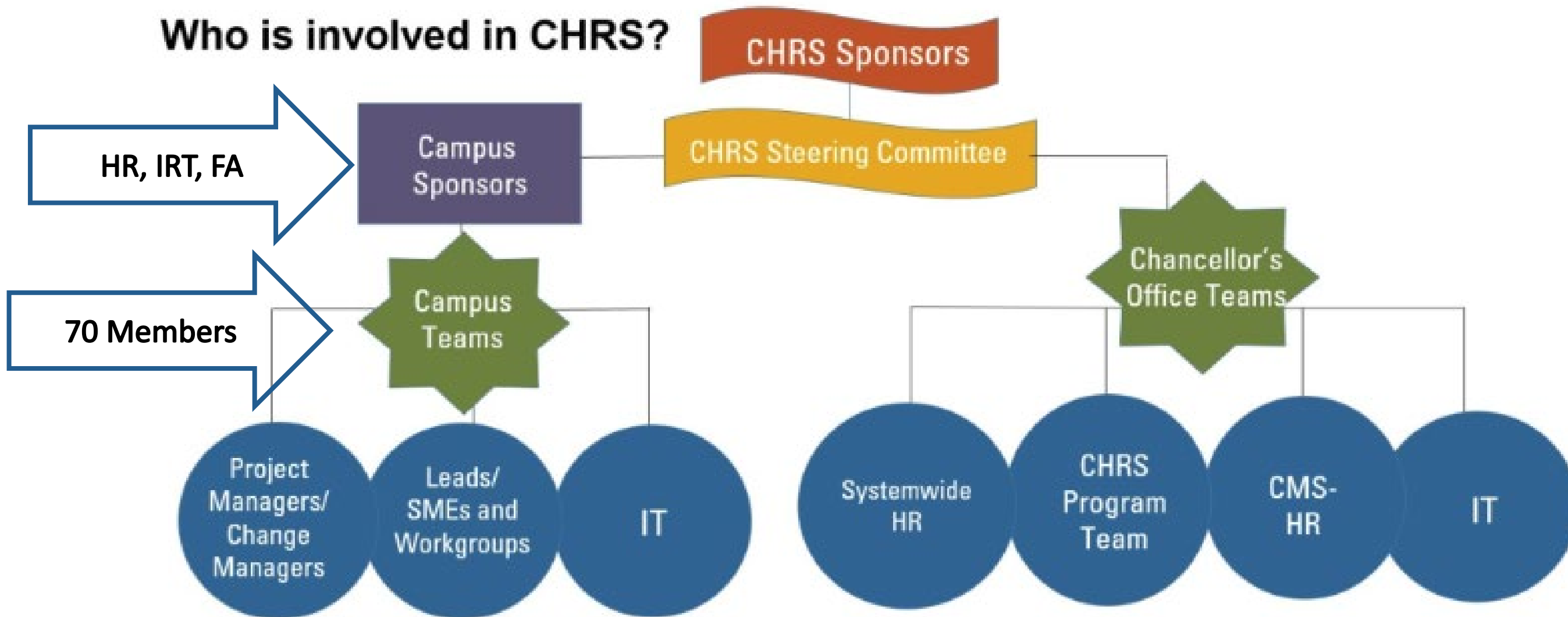
- 23 different versions of software across the CSU system, which is difficult and costly to maintain
- Campuses using different HR processes
- No common way of doing business or sharing of resources
- PeopleSoft 9.0 is not supported anymore

After CHRS

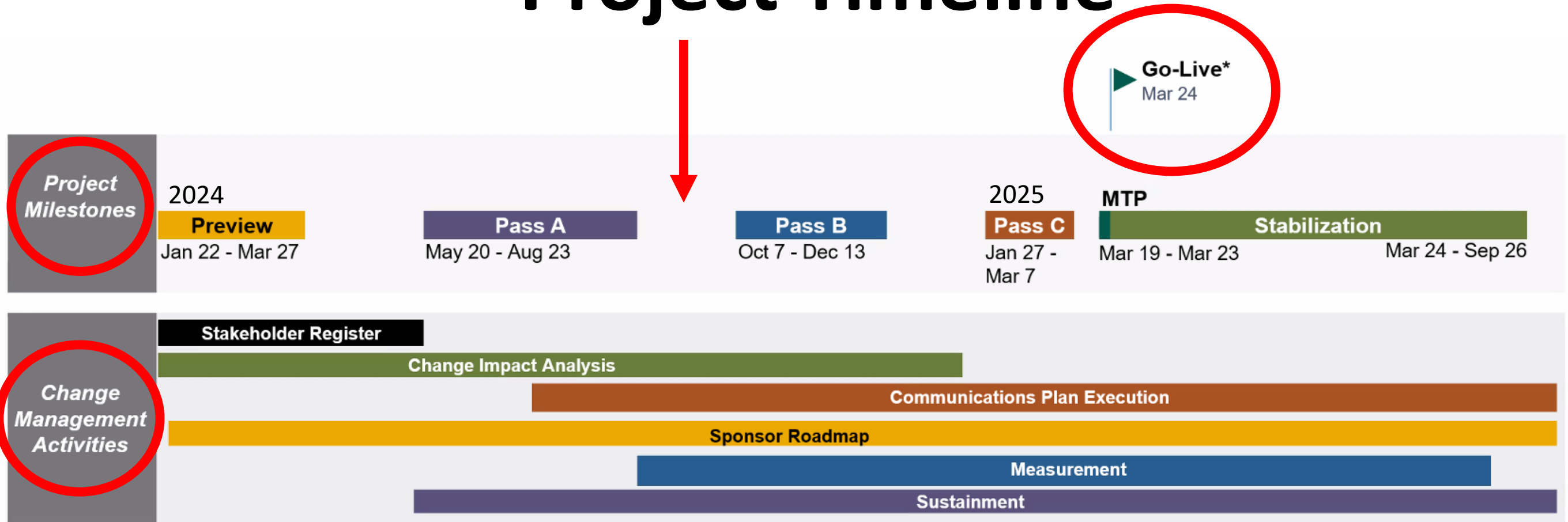


- All campuses on one common system
- Efficient and more cost-effective
- Perform HR processes in a common way and can support other campuses
- All campuses on PeopleSoft 9.2

Who is involved in CHRS?



Project Timeline



Accomplishments & Look Ahead

April 2023 – August 2024

- Wave 1 and 2 Go Live
- Wave 3:
 - Pre-implementation
 - Preview
 - Pass A Testing

WRAPPED UP

September 2024 – December 2024

- Wave 3: Pass B Testing
- Update Change Impact Analysis and Communications Plan
- Roadshows:
 - Managers and Staff
 - Faculty (Fall Semester)

NEXT UP

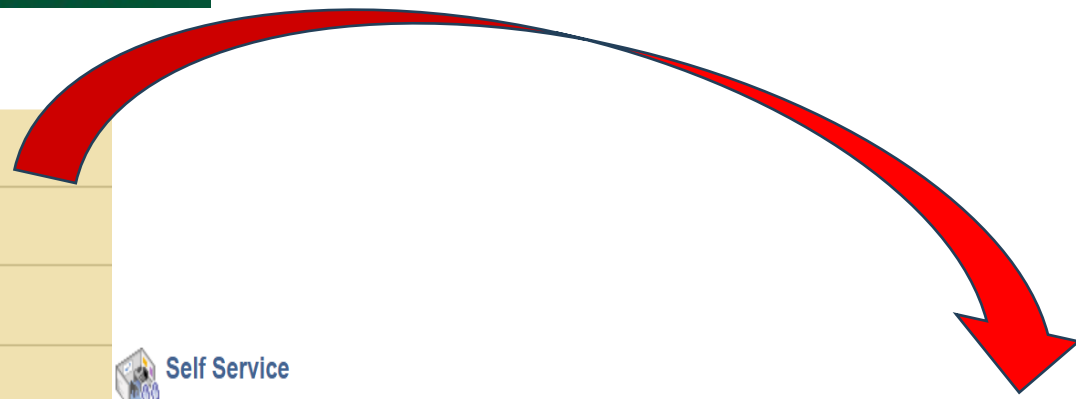


Employee Self Service

My Sac State Employee Portal

Employee Quick Links

- Employee Center
- Report Absences
- Approve Reported Hours
- Compensation History
- Current Leave Balance
- View Paycheck



Self Service

Navigate to your self service information and activities.

Employee Home

Employee Home

Personal Information

Review and update your personal information.

- Personal Information Summary
- Home and Mailing Address
- Phone Numbers
- 3 More...

Leave Balances

- View leave balances
- Current Absence Balances

Employee Center

View and update your Personal, Payroll, Leave Balances and Benefits Information.

- Mgr Absence Approval & Inquiry
- Personal Information Summary
- View Paycheck
- 10 More...

Payroll and Compensation

Review your pay and compensation history. Update your direct deposit and other deduction or contribution information.

- View Paycheck
- Compensation History

Time Reporting

Report and review your time, schedules, request absences and more.

- Report Time
- View Time

Benefits

Review health, insurance, savings, pension or other benefits information. Review and update dependent and beneficiary personal information.

- Benefits Information
- Benefits Summary
- Insurance Summary




CHRS Roadshow Introduction to CHRS

CSU The California State University | ⌚ ❤️ | Menu ▾ Search in Menu 🔍 | 🏠 ⋮ 🔗

Employee Self Service ▾ < 2 of 2 > ⋮

CSU TAE Appt Notice




Open Enrollment


~Coming in 2025~

No Enrollment Available At This Time


COVID 19 Self-Certification




CSU Time




CSU Personal Details




CSU Benefits Summary




CSU Life Events




Hire/Newly Eligible Enrollment




Benefit Statements



CSYou Benefits



View Paycheck Cal Employee

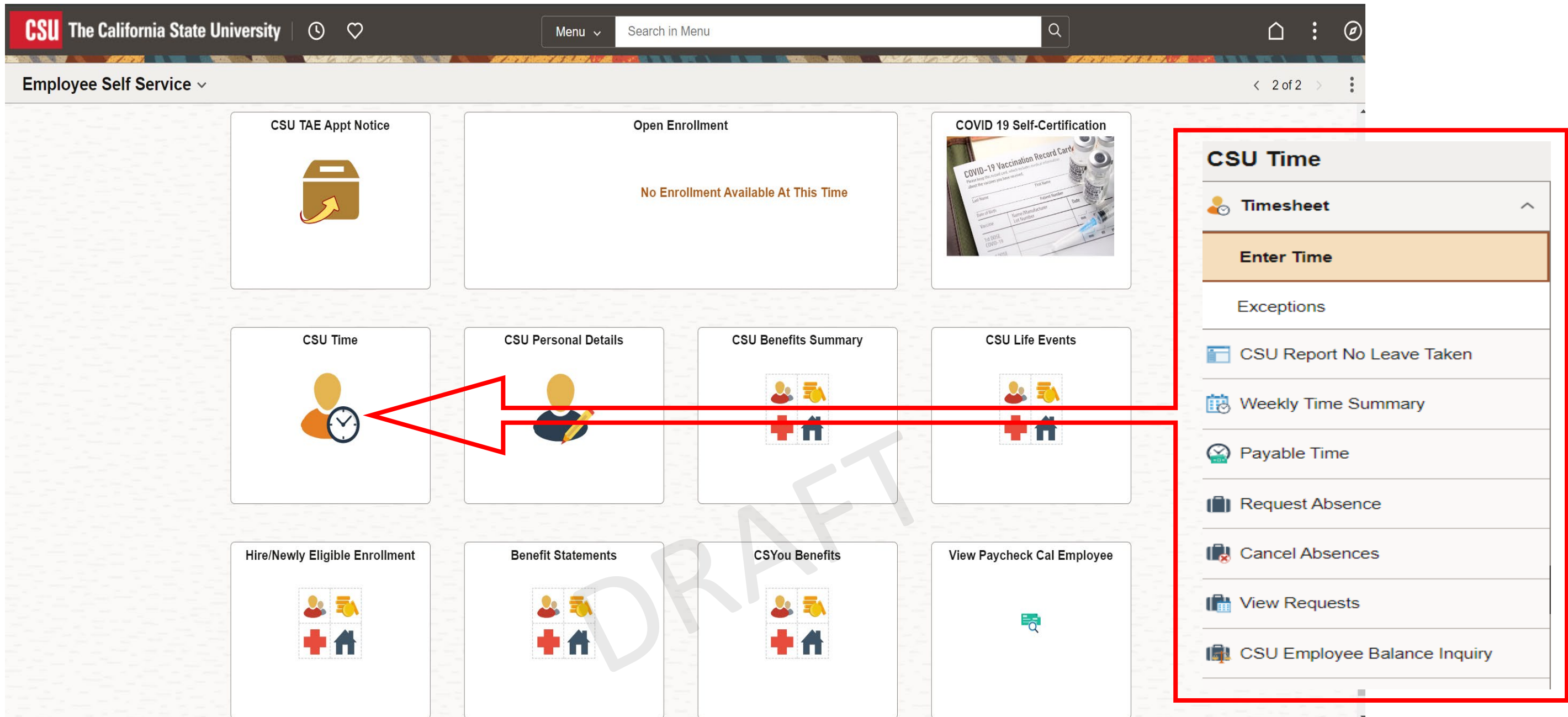


CSU The California State University | Menu | Search in Menu | Home | Refresh

Employee Self Service | 2 of 2

- CSU TAE Appt Notice
- Open Enrollment
No Enrollment Available At This Time
- COVID 19 Self-Certification
- CSU Time
- CSU Personal Details
- CSU Benefits Summary
- CSU Life Events
- Hire/Newly Eligible Enrollment
- Benefit Statements
- CSYou Benefits
- View Paycheck Cal Employee

- Addresses
- Contact Details
- Name
- Emergency Contacts
- Disability
- Veteran Status
- CSU Preferred Name
- CSU Paycheck Designee
- CSU Ethnic Groups



The screenshot shows the CHRS Employee Self Service portal. At the top, there is a navigation bar with the CSU logo, a search bar, and a menu icon. Below the navigation bar, the main content area is titled "Employee Self Service" and contains several service tiles. A red box highlights a dropdown menu for "CSU Time", which includes options like "Timesheet", "Enter Time", "Exceptions", "CSU Report No Leave Taken", "Weekly Time Summary", "Payable Time", "Request Absence", "Cancel Absences", "View Requests", and "CSU Employee Balance Inquiry". A red arrow points from the "CSU Time" tile in the main grid to the "Enter Time" option in the dropdown menu.

CSU The California State University

Menu Search in Menu

Employee Self Service

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No Enrollment Available At This Time

Change Impact Summary

BEFORE

- *Sac State customizations*
- *Paper forms for benefits, payroll, and personal information updates*
- *Not designed for mobile device use*
- *Campus-owned process guides*

AFTER

- *Use delivered CHRS functionality*
- *Potential for direct access for employees to update and view certain benefits, payroll, and personal information*
- *Mobile device use is encouraged*
- *Shared access to CHRS Library of process guides*

CHRS includes these modules:



Absence
Management



Benefits
Administration



Time and
Labor



LCD



Workforce
Administration



Temporary Academic
Employment



CHRS
Recruiting

And these workstreams:



Application Development



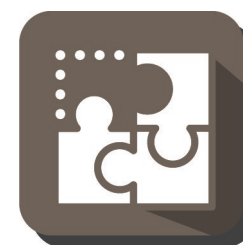
Change Management



Conversion



Data Standardization



Integration



Reporting



Security



Training

BUILD • EVOLVE • GROW



QUESTIONS?



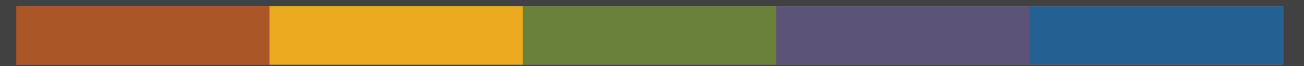
CHRS Website:



THANK YOU

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CHRS



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