



Reporting Campus Fiscal Improprieties (EO 1104s)

AUDITING AND CONSULTING SERVICES INFORMATION SESSION




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University Compliance with CSU PolicyStat 13576706 (Executive Order 1104)



CSU PolicyStat 13576706, also known as Executive Order 1104 (EO 1104) requires Sacramento State and its auxiliaries to take certain actions in response to actual and suspected fiscal improprieties or fraudulent activities, including notifying the CSU and other state officials when particular conditions are met.

PolicyStat 13576706 detail:
<https://calstate.policystat.com/policy/13576706/latest/>



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Why Report Suspected Fiscal Improprieties?

The CSU and the campus want to ensure that all resources entrusted to it are used ethically, prudently, and for their designated purpose. You should report any actual or suspected dishonest act regarding the finances or assets of the CSU (state and non-state funds).




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How to Report Suspected Fiscal Improprieties?

- By phone: 916-278-4245
- By email: m.lawson@csus.edu
- In person: Sacramento Hall 259G

Those who report actual or suspected fiscal improprieties will remain anonymous.

**SUSPECT IT?
REPORT IT**



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Auditing & Consulting Services

WHAT WE DO, WHAT WE OFFER



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What we do, what we offer – Our Team

- Campus reviews and consulting engagements: Campus Staff Auditor/Consultant, Laura O'Neill, leads regular reviews of campus cash handling and student fees as well as consults with campus departments/offices to assist in campus business process improvements/compliance.
- Campus-wide audit coordination and EO 1104 reporting: Campus Audit Manager, Mashariki Lawson-Cook, Intakes and examines all reported fiscal improprieties and facilitates external audits and reviews.
- Public records requests, subpoenas and legal holds: Campus Public Records Coordinator, Cheri Acton, accepts subpoena service, Intakes and processes public records requests and applies legal holds as requested by campus counsel.
- Please contact our team anytime to address your questions and needs: Cheri Acton, cheri.acton@csus.edu, 916-278-7968, Laura O'Neill, lonelli@csus.edu, 916-278-6880, and Mashariki Lawsonh-Cook, m.lawson@csus.edu, 916-278-4245.



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