



# Business Partners Round Table Accounting Services Updates

Wednesday, October 30, 2024

*Redefine the Possible™*

# Agenda

- Revenue/Income/Funding Policy
- Events Policy
- Accounting Reminders

# Revenue/Income/Funding Policy

## Items in the Policy

- External Sponsorships
- Philanthropic Gifts
- Revenue Contracts
- Grants
- Service Contracts
- Fundraising Events
- Internal Event Sponsorships

## Zoom Meetings

- Nov 1 @ 2pm
- <https://csus.zoom.us/j/85774635225?from=addon>
- Nov 5 @ 1pm
- <https://csus.zoom.us/j/85779400748?from=addon>
- Nov 7 @ 2pm
- <https://csus.zoom.us/j/89242261636?from=addon>
- If these do not work for you or your department needs us to come to a staff meeting, let me know so we can schedule something.

This is not a new policy, but a document that puts all of the current policy and process in one place.



Revenue Policy  
Update



SACRAMENTO  
STATE

# Event Policy

## Items in the Policy

- Definitions and Laws
- Fundraising Event Regulations
- Event Approval Process

This is still being cleaned up and will be added to the BPRT page in early November.

## Zoom Meetings

- Nov 12 @ 10am
- <https://csus.zoom.us/j/89809234130?from=addon>
- Nov 14 @ 1pm
- <https://csus.zoom.us/j/81337501188?from=addon>
- Nov 26 @ 11am
- <https://csus.zoom.us/j/85960973528?from=addon>
- If these do not work for you or your department needs us to come to a staff meeting, let me know so we can schedule something.

# Accounting Reminders

- Email [accts-01@skymail.csus.edu](mailto:accts-01@skymail.csus.edu)
- Moving to Service Now so all requests will be tickets in Service Now.
- Please validate your Accounts
  - 660003 cannot be used for Hospitality.
- We are fully staffed, but still training. Thank you for understanding as our wait times have been longer than normal.