

Executive Committee Minutes
Tuesday, August 20 2024, 11:00 am – 2:00 pm
Approved: 9/10/24

Roll Call:

Martin Boston, Sharon Furtak, Carolyn Gibbs, Amber Gonzalez, Pat Oberle, Adam Rechs
Andrea Terry, Matthew Krauel, Tracy Dawn Hamilton (absent)

Call to Order: 11:07 am

Approval of the Agenda: The agenda was amended to add Student Fee Increases to the end of the agenda. The agenda was approved as amended.

Discussion: 2023/24 Senate items not addressed at May 2, 2024 Senate meeting – placement on 2024/25 Senate agenda

The following items will be placed on future Senate agendas:

- September 5:
 - FPC Standing Rules
 - Standing Rules of Subcommittees of FPC
 - State of California Task Force to Study and Develop Reparation for African Americans, Endorsement of Final Report
 - Blended Baccalaureate and Masters Programs Policy
- September 19
 - UARTP Policy, Section 5.05E Competent Teaching Performance

Committee of the Whole items:

1. **Establishment of a Senate workgroup to review the recent separations of BIPOC administrators from the campus:**
 - Question raised: Do we have the authority to review reasons for separations and are there HR implications?
 - The Chair responded that Interim Chief Diversity Officer Nguyen has taken up the request with the President and has worked with OFA and HR to get an understanding of the issue. He would like to present to the Senate at the September 19 meeting. Exec will pause on this item for now.
2. **Becoming a R2 institution advantages and repercussions:** This item is on the August 20 Senate Retreat.

3. Discussion of the Board of Trustees' recent decision regarding California General Education Transfer:

4. Curriculum (Cal-GETC) to all students, and its impact on our campus.

Key Takeaways from the Discussion of Items #3 & #4:

- #3 is no longer relevant and #4 is important to campus. Take up #4 unless it is taken up elsewhere.
- The Chair provided an update on a summer working group formed to tackle this subject.
- Suggestion provided: It was stated there are three specific areas identified. The Senate should have a conversation on this and the impact on our students. It's an important conversation before, during, and after #4 is taken up.
- The Chair stated the UG Dean German can present the strategy of getting the alignment over the course of the year ready. In the meantime, the other agenda items will be worked on. Item #3 is no longer relevant.

5. Better model for all Open Forums on campus and the use of the interruption statement.

Motion: A motion was made and carried to divide #5: *Carried.*

- Better model for all Open Forums on campus
- The use of the Interruption Statement

Motion: The Senate Chair will develop language to bring back to the Executive Committee on language providing direction to the Senate and guests on the nature of Open Forum. *Carried.*

Motion: The motion was made to have Interim Chief Diversity Officer Nguyen present to the Faculty Senate the use of the Interruption Statement. The motion was amended to first have Interim Chief Diversity Officer Nguyen present to the Executive Committee. *Carried.*

Key Takeaways from the Discussion:

- Suggestion provided: It would be helpful to provide questions and the Senate's Interruption Statement to Dr. Nguyen. Send questions to the Senate Chair.
- Suggestion provided: It could be added to a Senate agenda after a small committee is formed.

6. Consideration of restructuring Second Semester of Hornet Launch:

Key Takeaways from the Discussion:

- Concern raised: Hornet Launch violates the Priority Registration Policy (Interim),
- Suggestion provided: Provide information to the Senate of what Hornet Launch is, why it was implemented, what are the benefits of it and also what are the challenges. That would provide enough information for the Senators to have a discussion.
- Feedback provided: It's important that Academic Affairs receive feedback, get the questions, concerns, and possibly recommendations that are more faculty centered.

- The Chair stated, a Town Hall was held (a two-hour recording is available) and the presentation to the Senate was focused on one thing. The idea is to provide all of the questions and then give the Provost time to come back with information.
- Concern raised: There are remaining concerns on how Hornet Launch affects transfer students.
- Suggestion provided: Get feedback from department chairs. They see it from a different perspective. What are their concerns?

Motion: Have a presentation from the Senate Chair around Hornet Launch including what it is, benefits, structure, and challenges at the September 19 Senate meeting.
Carried.

Discussion: Agenda priorities for the Academic Year

Key Takeaways from the Discussion:

- **Policy on the Scheduling of Classes/Class Meeting Pattern.** Chair Gibbs noted that the university is looking at the policy governing the scheduling of classes (note that the actual policy could not be found in PolicyStat.) It would be a good idea for Faculty Senate involvement.
- **New policy requested** by Interim Provost Nevarez: Policy on transitioning a faculty member from one department to another. Request that the Senate start with an interim policy. The Provost would like the Senate to provide the parameters, expectations, and the procedures.
 - It was noted that this policy could be similar in process to the Policy on Re-Organization or Moving of Academic Units and Programs.
 - It was noted: When the Senate was involved in crafting and restructuring of departments, which has budget implications for the Dean / Provost, the Senate recommended that process with consultation.
 - Concerns raised: There may also be a UARTP policy change regarding this. If a faculty member changes departments, then what happens. If a faculty member moves from Biology to Environmental Studies. What if the new department isn't willing to take that person?
 - Concerns raised: There may be CFA concerns.
 - Suggestion provided: Clarify for the Senate when a department and reorganization are instructionally mandated vs those that are voluntary moving forward which invokes consultation.
- **Academic Policy Review:** Antonia Peigahi spoke about an informal rotation of academic policy review that was developed when she was in the President's Office. It allows the institution to put in a date of 3 or 4 years for the administration to look at and determine if action is needed. The Chair requested a copy of the document referred to.

- **Role and Responsibility of the Department/Division Chair Policy:** The Provost stated certain colleges moved from departments to Branches. Policies may need to be updated to reflect the varying ways academic units are named.
 - Question raised: What constitutes Schools, divisions, branches, and departments?
- **Statement on Shared Governance and Consultation at Sacramento State University, Sacramento:** Antonia Peigahi requested a workgroup be formed to look at the statement. The Senate selected the faculty to serve and was mindful of the tenure. Look at how the workgroup was established originally and then advise the Executive Committee to determine the process of selecting faculty.

Motion: Establish a workgroup, composed of faculty and administrators, to revise the Statement on Shared Governance and Consultation at Sacramento State University, Sacramento. *Carried.*

5. **Standing policy committees updates:**
<https://www.csus.edu/academic-affairs/senate/executive-committee/24-25ex-cmte/24-25ex-a-m/08-20-24/24-25ex-04.pdf>

6. **FPC: Building on Inclusive Excellence in Tenure and Tenure-Track Hiring**
- Feedback provided: It should not be a standalone policy. It should be incorporated into the UARTP Policy.

7. **Formation of 3 GE 2025 Working Groups Composition and Charge:**

- First Year Seminar Working Group
- Area C Working Group
- Advising Working Group

Key Takeaways from the Discussion:

- Feedback provided: Allow for additional items in the charge as the workgroup sees fit.
- Feedback provided: Allow for general faculty participation in the First-year Seminar Working Group
- Feedback provided: Add a staff advisor expertise in transfer curriculum in the advising working group.
- Question raised regarding Student Advising Fall Working Group: Is this the same policy APC is working on? The Chair responded this would be a holistic look at advising. APC will continue their work on updating the policy.
- Question raised regarding Student Advising Fall Working Group: Does it warrant to have an APC member as an ex-officio member to be present when the issue is addressed but not mandated to attend every meeting.
- Feedback provided: Likes a representative of APC and possibly consultation only and not have to be a member. Any composition would include APC rep.
- Question raised: Should each group report to a policy committee? Better to have the product come to Exec first then refer to policy committees.

7. **Planning for Fall 2024 General Education Symposium**

Comments were in favor of a symposium.

8. Discussion: Faculty Senate and Executive Committee Meeting Modality

Senate Meeting Modality – Current Practices and Other Options, prepared by Pat Oberle. Some of the main points for rethinking the current modality include:

- Difficult for the chair to run the meeting and count votes.
- Issues with Union equipment and IRT cannot provide staff for the whole time.

Key Takeaways from the Discussion:

- The item would be a change to the Senate Standing Rules.
- Overall committee support was expressed.
- Issue raised: It would be difficult to commit to serving as a Senator without knowing the meeting modality.

Motion: The Executive Committee approves the meeting modality for the 2024-25 academic year as in-person for members and guests will attend via zoom. *Carried.*

At the time of adjournment, the following items had not been taken up:

- Discussion: How to treat Committee of the Whole discussions.
- September 5 Senate agenda
- Student Fee Increases

Adjourned: 2:00 pm