

## **Executive Committee Minutes**

*Tuesday, January 28, 2025, 3:00 pm,*

*Approved: February 11, 2025*

### **Roll Call: 3:00 pm**

Martin Boston, Sharon Furtak, Hogan Hayes, Carolyn Gibbs, Amber Gonzalez, Sheree Meyer , Pat Oberle, Adam Rechs, Andrea Terry, Matthew Krauel, Raul Tadle

### **Open Forum:**

**Tahoe Hall Elevator Issues:** It was shared that issues with the elevator have been ongoing since 2023. The elevator is currently down, facilities have completed the work on the elevator and is waiting on the clearance from the Fire Marshall. A request was made that the final step with the Fire Marshall be completed. The Chair will follow-up.

**Federal Executive Order Regarding Student Financial Aid:** The recent Executive Order (EO) is causing a lot of concern for students and faculty. Chief of Staff Tudor provided an update on the EO and confirmed Pell Grants and Financial Aid will not be affected. Students are being notified. It was requested that faculty are also provided with an update. The Chief of Staff will follow-up.

**Administrator Retreat Rights:** Is there a policy that limits incoming administrators to request only one department instead of multiple departments for retreat rights? Interim Vice Provost Cameron stated that there is nothing that expressly prohibits retreat rights to multiple departments. Departments are able to decline requests for retreat rights. The final decision regarding retreat rights requests is with the President.

**Faculty Travel Reimbursements:** It was stated that there are faculty who have waited 9 months for travel reimbursements. The Provost will follow-up

**Approval of the Agenda:** The agenda was amended to add at the end of the agenda a discussion on the development of an ethics statement. The amended agenda was approved.

**Approval of the Minutes:** December 3, 2024 carried

### From the Chair:

- **Open Forum statement:** The new Executive Committee Open Forum statement approved by the Senate is now reflected at the top of the Executive Committee agenda. The Senate agenda will also reflect the new Open Forum statement.
- **Student Affairs directors update:** VP Mitchell shared with the Chair that all director positions except one have been filled, and communication will be sent for a meet and greet with the new directors.
- **Campus Efforts Regarding Immigration Action:** A presentation will be made at the February 6 Senate meeting by the Undocu Task Force. The Senate Chair will assist in distributing printed materials to faculty members via the Faculty Senate.
- **Policy on Protecting Undocumented Individuals and Immigration and Customs Enforcement on Campus (Interim):** The Chair shared that there is an update regarding the policy which she deferred to Chief of Staff Tudor to share. Tudor shared that the Office of General Council (OGC) is working to update the policy. As a result, the policy has been taken down from the Sac State Policy Library.
- **Yearly Student Affairs Update:** VP Mitchell will provide an update to the Executive Committee and the Senate the week of April 7.
- **College of Business – Proposal to merge departments:** Dean Coget informed the Senate Chair that in the process of the college preparing the proposal, he had forgotten to notify the Senate, per the Policy on Reorganization or Moving of Academic Units and Programs. The item will be placed on the next Exec agenda, February 4, for discussion.

### From the Provost:

- **Federal Executive Order:** The Provost reaffirmed the information provided by the Chief of Staff regarding the federal executive order.

### Policy on Reorganization or Moving of Academic Units and Program:

#### Main Points of the Discussion

- Concern was expressed by the administration about the lack of a concrete timeline.
- Concern was expressed by the administration that Steps 1 and 2 seem overly bureaucratic.
- Concern raised: For departments being moved, how will staff training be handled? The Staff Unions would address that.
- Concern raised: People are feeling in the dark on this and for the particular climate now with the budget ramifications more information needs to be shared for people to get on board with this process.
- Concern raised: College mergers is new to campus. It takes people by surprise. Conversations are happening but not everywhere.
- Feedback provided: Reminder to the body that this policy will live on past this current situation. The policy should reflect that.
- Question raised: Lines 73-74: What does “establishment of timelines” mean?
- Concern was expressed by the administration: Is Executive Committee the best body to establish timelines? Regarding timelines, sequential instead of parallel processing is needed.

- Chief of Staff Tudor shared the President read through the proposed amendments and, because of the time-sensitive nature of updating this policy, wanted to share specific changes he would like to see changed.

Lines 73-74: The Faculty Senate Executive Committee be consultative and in consultation with the Provost for establishing the timelines by which each step must be completed. Line 122: Replace President with Provost.

#### **The following motions were made and carried:**

- Lines 76-78: The Faculty Senate Executive Committee in consultation with the Provost. will be responsible for establishing the timelines by which each step must be completed.
- Line 122: Replace President with Provost.
- Line 9: Delete “we” and replace with “for the purpose of this policy”.
- Line 62: Edits: ...~~policy~~ policies on Modification In, Suspension Of, or Deletion of Existing Programs and New Degree Programs Approval Process
- Place the Policy on Reorganization, or Moving of Academic Units amendments on the Feb. 6 Senate agenda at First Reading.

#### **Program Proposals**

The following program proposals will be placed on the February 6 Senate agenda on Consent Action:..

- Minor in Sustainability
- BA in Liberal Studies
- Minor in Asian Studies:
- MA in Education (Behavioral Sciences Gender Equity Studies)
- MA in Education (Language and Literacy)
- BA in Asian Studies (Chinese Studies)
- Masters of Social Work
- Minor in Chinese Studies

The following program proposals will be rolled back to the Curriculum Subcommittee for the requested edits to be made and then placed on the February 6 Senate agenda on Consent Action.

**BS in Public Health (Occupational Safety and Health):** The proposal was rolled back to address:

1. Was consultation conducted with the departments of the courses under the section called "Choose one of the following (Risk Management), including FIN, HROB, MGMT, MKTG, PSYC
2. Please note courses that are GE, currently BIO 20, BIO 10, CHEM 6A isn't marked as a GE

**BA in Social Work:** The proposal was rolled back to address.

Please remove mention of BIO 7 from the note.

1. Currently it says: Department recommends BIO 7, BIO 10, BIO 20, or ANTH 1 to meet Area B2.
2. Please revise to say: Department recommends BIO 10, BIO 20, or ANTH 1 to meet Area B2.

**MS in Environmental Studies:** The proposal was rolled back to address two items. The Executive Committee requested item #1 and EVS Chair Wayne Linklater request item #2.

1. Add "in" so title of the program is MS in Environmental Studies
2. The final version of the program settled on having one ENV5 500 course, but the structure in the pdf is still showing as having both a ENV5 500A and ENV5 500B. Those two courses need to be replaced with ENV5 500 alone.

## **Development of an Ethics Statement Discussion:**

### Main Points of the Discussion

- Question raised: Would an Ethics Statement be policy, a code, or a statement? The Chair shared that a statement could be inserted to the Senate Bylaws.
- Feedback provided: If the expectation is that certain individuals should recuse themselves then it should be a policy not a statement.
- Feedback provided: The Statement on Faculty Responsibilities and Professional Ethics, would be the appropriate policy to add an ethics statement.
- Feedback provided: If placed in the Senate Bylaws use “shall” or needs wording for encouragement of the right thing to do.

**Motion:** The item will come forward after the Executive Committee has an opportunity to review the Faculty Responsibilities and Professional Ethics policy. Carried.

**Adjourned:** 4:40 pm