

Executive Committee Minutes

Tuesday, February 14, 2023, 3:00 pm

Approved: February 21, 2023

Call to Order: 3:01 pm

Roll Call:

Adam Rechs, Amber Gonzalez, Andrea Terry, David Moore (absent), De-Laine Cyrenne, Frank Lilly, Harry Theodorides, Jeff Wilson, Tracy Hamilton, Matthew Krauel (absent), Nataly Andrade-Dominguez, Raul Tadle, Susan Perez (absent)

Open Forum:

Policy Templates: Is there a repository for policy templates for wording in syllabi? The Center for Teaching and Learning has sample syllabi but they might be hard to find for some faculty. Professor Cyrenne will talk with folks about possibly making the CTL templates more easily accessible and the Chair will talk with the Provost about the possibility of OFA having a website hosting these resources for faculty.

Faculty Retention Strategies: Concern was expressed about faculty thinking of leaving the University not being aware of being able to take Professional Leave or requesting a change in salary through the Market Equity Form. What is the institution doing to retain faculty, especially faculty of color? The Provost expressed that this was an important issue for faculty and staff and said that deans have been asked to let Academic Affairs know when they are aware of a faculty member thinking of separating from the University to allow the opportunity to match the conditions if possible.

The item will be placed on the next meeting agenda.

Delay in Additional Work Payments: Concern was expressed about a delay for payment of additional work. It was requested that the appropriate person able to address the delay be invited to provide information on the status of payments. The Provost stated that there are multiple approval processes before the Office of Faculty Affairs processes the final reimbursement. Because it is a heavy workload, a new position to focus specifically on processing additional work payments was approved in July. Vice Provost Souza stated that there have been some delays at the department and college levels due to staffing and also delays with UEI. She is looking into and working on addressing the issue. Dean Hammersley shared that some of the delay is due to new required documentation that was not part of the process in the past.

Approval of the Agenda: Approved.

Approval of the Minutes – February 14, 2023 Approved.

From the Chair: No items.

From the Provost: Thanked those involved with the Culminating Experience Policy. It is with the President for his review and action. He felt it was important to address equity and workload issues. He also shared that the equity issues of department chair workload and compensation has been addressed.

Feasibility Study: The Provost shared that he is convening an ad hoc committee to do a feasibility study about the possibility of getting the University reclassified from a Research 3 to a Research 2 Institution. There are benefits of having a Research 2 classification and the University might already be meeting the criteria (e.g., the number of research doctorates awarded, amount of money spent on research and grants, and number of reach faculty, etc.). He has asked the deans to identify faculty members to serve on the feasibility committee. The Provost shared that if anyone is interested in serving on the ad hoc committee to let him know.

Questions and concerns were raised about the committee the Provost is convening, including about faculty representation on the committee.

- How was the Senate Executive Committee involved in the ad hoc committee?
- What is the committee's timeline?
- Course enrollment caps have been creeping up so much that graduate studies can't be funded at this rate. Would a Research 2 classification lead to faculty being asked to do more without fair compensation?
- When will the committee membership be finalized and how will it be published?

A discussion of the Provost's Research 2 Feasibility Committee will be placed on the next Executive Committee meeting agenda.

Committee Appointments: The following nominations will be placed on the February 16 Senate agenda on Consent Action.

- Selection Advisory Committee for the Associate Dean of Academic and Professional Programs – College of Continuing Education (CCE): Michael Mink and Heather Diaz
- Institutional Animal Care and Use Committee: Saray Ayala-Lopez
- Selection Advisory Committee for the Senior AVP for the Sacramento State Placer Center: Pooria Assadi

Adjourned: 3.44 pm