Screening Criteria Required Qualifications Summary Sheet SAMPLE												
Position:										Job Opening ID:		
Search Committee Chair Signature:												
Instruction: The summary sheet should indicate applicants who have been screened for Required Qualifications with the "Yes/Maybe" for Recommended for further consideration.												
								Total	Recommended			
Condidate CAMPLE	Required	Teaching	Academic	Professional	Knowledge	Possess certifications or	Ability to work w/diverse	Score (sort by	for further	Notes		
Candidate - SAMPLE	Degree	Experience	Background	Experience	& Abilities		population	this	consideration	Notes		
							<b>P</b> • <b>P</b> • • • • • • • • • • • • • • • • • • •	column)	(Y/N/Maybe)			
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**KEY:** 0 = Does not meet criteria (Weak) 1 = Meets criteria (adequate) 2 = Exceeds criteria (strong)

Working Title:

Job Opening ID: Date:

Search Committee Chair Signature:

Instruction: The summary sheet should indicate applicants who have been screened for Required and Preferred Qualifications with the "Yes/Maybe" for Recommended for further consideration.

Candidate - SAMPLE	Required Degree	Teaching Experience	Academic Background	Professional Experience	& Abilities	certifications or	Ability to work w/diverse population	Score (sort by this column)	Recommended for further consideration (Y/N/Maybe)	Notes
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**KEY:** 0 = Does not meet criteria (Weak) 1 = Meets criteria (adequate) 2 = Exceeds criteria (strong)