

BS IN HEALTH SERVICES ADMINISTRATION



SACRAMENTO STATE

In Workflow

1. PUBH Chair (m.mink@csus.edu)
2. HHS College Committee Chair (andrea.becker@csus.edu)
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Approval Path

1. Mon, 09 Sep 2024 21:43:34 GMT
Michael Mink (m.mink): Approved for PUBH Chair
2. Wed, 18 Sep 2024 02:49:29 GMT
Andrea Becker (andrea.becker): Rollback to PUBH Chair for HHS College Committee Chair
3. Thu, 19 Sep 2024 23:55:48 GMT
Michael Mink (m.mink): Rollback to Initiator
4. Fri, 20 Sep 2024 23:32:02 GMT
Michael Mink (m.mink): Approved for PUBH Chair
5. Sat, 21 Sep 2024 03:11:10 GMT
Andrea Becker (andrea.becker): Approved for HHS College Committee Chair
6. Mon, 23 Sep 2024 16:37:40 GMT
Robert Pieretti (sac19804): Approved for HHS Dean

History

1. Mar 12, 2020 by Susan Perez (susan.perez)
2. Apr 29, 2020 by Janett Torset (torsetj)
3. Apr 20, 2021 by 220267334
4. Mar 5, 2024 by Susan Perez (susan.perez)
5. Mar 5, 2024 by Janett Torset (torsetj)
6. Mar 5, 2024 by Janett Torset (torsetj)

Date Submitted: Fri, 20 Sep 2024 16:26:17 GMT

Viewing: BS in Health Services Administration

Last approved: Tue, 05 Mar 2024 21:05:05 GMT

Last edit: Tue, 24 Sep 2024 18:18:12 GMT

Changes proposed by: Susan Perez (217369465)

Academic Group: (College)

Health & Human Services

Academic Organization: (Department)

Public Health

Catalog Year Effective:

2025-2026 Catalog

Individual(s) primarily responsible for drafting the proposed degree major program:

Name (First Last)	Email	Phone 999-999-9999
Susan Perez	susan.perez@gmail.com	530-848-8011

Type of Program Proposal:

Major

Program Change Type:

Non-Substantive

Is this a pilot program?

No

Delivery Format:

Hybrid

Title of the Program:

BS in Health Services Administration

Designation: (degree terminology)

Bachelor of Science

Briefly describe the program proposal (new or change) and provide a justification:

The change in format, from face-to-face to hybrid, is to allow us to offer a combination of in-person and online courses in accordance with the Chancellor's office's standards. Lastly, we are removing the requirement of a Pre-Major creating an opportunity for direct admission into our program.

University Learning Goals**Undergraduate Learning Goals:**

Competence in the disciplines
 Knowledge of human cultures and the physical and natural world
 Intellectual and practical skills
 Personal and social responsibility
 Integrative learning

Program Learning Outcomes**Program Learning Outcomes****Learning Outcome**

PLO 1: Analyze and convey in writing the ethical arguments for and against public health interventions and policies.

PLO 2: Present the endogenous and exogenous factors that influence provider behavior in the context of delivery healthcare services.

PLO 3: Apply various public health models and theories that illuminate the relationships between health determinants and outcomes.

PLO 4: Evaluate and select information sources that report risk factors and drivers of population health outcomes.

PLO 5: Match appropriate analysis techniques with data types.

PLO 6: Develop an understanding and appreciation of self in healthcare organizational contexts, including individual personality and motivation, as well as interpersonal competency.

PLO 7: Integrate knowledge, skills, and theory from diverse fields of practice such as business, finance, human resources, economics, organizational development, and public health in the management and administration of healthcare programs, organizations, and systems.

Learning Outcomes Display

Course Code	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7
Warning! Unable to parse program body. Data Invalid: Area header row cannot be followed by indented row.							

Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?

No

Do these changes impact the Smart Planner roadmap?

No

Catalog Description:**Units required for Major: 53-55****Total units required for BS: 120**

Program Description

The academic area of study in Health Services Administration in the Department of Public Health is part of the College of Health and Human Services. Students pursue a Health Services Administration degree to gain specialization and job skills applicable to management and administration, research, human resources, and policies in the context of healthcare services. The program supports focused academic preparation such that Health Services Administration BS graduates will have job appeal in their chosen professional field and are competitive applicants for graduate programs.

Students can expect to be involved in both class and field experiences, and to prepare for management and administrative roles in public, not-for-profit, and private health care settings. Graduates from this program will gain skills in marketing, finance, human resources and develop a working knowledge of healthcare and health services operations, information systems, statistical analysis, quality improvement, and ethics. This program will prepare students to enter the workforce with the ability to engage with diverse populations in the role of managers and administrators of health services.

Note: Students graduating with a BS in Health Services Administration will not be subject to the University's Foreign Language Graduation Requirement. Students who change major may be subject to the University's Foreign Language Graduation Requirement.

Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.

Admission Requirements

Direct Admission

When applying to Sacramento State through CSU Apply, selecting Health Services Administration will grant admission without any additional supplemental documentation.

The Bachelor of Science in Health Services Administration program requires 12 units of lower-division courses that should be completed prior to starting upper division coursework.

Information

Repeat Policy: Health Services Administration Majors can only repeat Health Services Administration courses one time if they receive less than a "C." Students must meet with their academic advisor before petitioning the department to repeat the course. Refer to the Repeat Policy section of the Sacramento State Catalog for additional information.


Credit by Examination: A student who seeks course credit by examination is to enroll in the course to be challenged. No course may be challenged after the first two weeks of the semester. The instructor of the course will conduct an assessment of the student's readiness for the challenge for credit examination. Refer to Credit by Examination section of the Sacramento State Catalog.

Advising: It will be necessary to work very closely with an advisor to complete the BS degree in a timely manner. Therefore, the faculty strongly recommends that all Health Services Administration students consult with an advisor prior to enrollment for any course. This procedure should be followed each semester.

As defined by policy <http://www.csus.edu/umannual/acadaff/fsm00010.htm>, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the "Program Change Type" field above to ensure that "Substantive" is selected.

Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)

Program Requirements

Code	Title	Units
Required Lower Division Courses (12 Units)		
ACCY 1	Accounting Fundamentals	3
ECON 1A or ECON 1B	Introduction to Macroeconomic Analysis Introduction to Microeconomic Analysis	3
PUBH 50	Healthy Lifestyles	3
STAT 1	Introduction to Statistics ¹	3
Required Upper Division Courses (30 Units)		
PUBH 118	Introduction to Public Health	3
PUBH 124	Ethical Considerations in Public Health 	3
PUBH 147	Health Data Analysis	3
PUBH 148	Epidemiology	3

PUBH 151	Introduction to the U.S. Healthcare System	3
PUBH 152	Healthcare Systems and Operations	3
PUBH 153	Administration of Healthcare Organizations	3
PUBH 154	Healthcare Organizational Behavior	3
PUBH 155	Introduction to Healthcare Process Improvement	3
MGMT 102	Business Communications	3
Interpersonal Skill Building Electives: (11-13 Units)		
<i>Choose 4 courses from the following:</i>		11 - 13
COMS 116	Intercultural Communication (3 Units)	
HROB 101	The Management of Contemporary Organizations (3 Units)	
HROB 151	Management of Human Resources (3 Units)	
HROB 159	Special Topics in Organizational Behavior (3 Units)	
PHIL 104	Bioethics (3 Units)	
PUBH 170	Course PUBH 170 Not Found	
PUBH 195	Fieldwork - Health or Safety (2 - 4 Units)	
Total Units		53-55

¹ Course also satisfies General Education (GE)/Graduation Requirement.

General Education Requirements¹

Code	Title	Units
Area A: Basic Subjects (9 Units)		
A1	Oral Communication	3
A2	Written Communication	3
A3	Critical Thinking	3
Area B: Physical Universe and Its Life Forms (6 Units)		
B1	Physical Science ²	0
B2	Life Forms	3
B3	Lab (Note: Lab experience to be taken with one of the following: B1, B2 or B5 ²)	0
B4	Math Concepts ²	0
B5	Additional Course (Any B to reach 12 units) - Take upper-division course to complete Area & upper division requirements.	3
Area C: Arts and Humanities (12 Units)		
C1	Arts	3
C2	Humanities	3
C1/C2	Area Course C	3
C1/C2	Area C Course - Take upper-division course to complete Area & upper division requirements.	3
Area D: The Individual and Society (3-6 Units)		
Area D Course		3
Area D Course ²		0
Area D Course - Take upper-division course to complete Area & upper division requirements. ³		0 - 3
Area E: Understanding Personal Development (3 Units)		
Area E Course		3
Area F: Ethnic Studies (3 Units)		
Area F Course		3
Total Units		36-39

¹ To help you complete your degree in a timely manner and not take more units than absolutely necessary, there are ways to use single courses to meet more than one requirement (overlap). For further information, please visit the General Education page (<http://catalog.csus.edu/colleges/academic-affairs/general-education/>).

Note: There is no way to list all possible overlaps so please consult with a professional advisor. The Academic Advising Center can be visited online (<http://www.csus.edu/acad/>), by phone (916) 278-1000, or email (advising@csus.edu).

² Required in Major; also satisfies GE.

³ Department offers students a "select from the following option":

- If student chooses to take PHIL 104 or SWRK 151, they will meet upper division Area D.

Graduation Requirements ¹

Code	Title	Units
Graduation Requirements (required by CSU) (9 Units)		
	American Institutions: U.S. History	3
	American Institutions: U.S. Constitution & CA Government	3
	Writing Intensive (WI)	3
Graduation Requirements (required by Sacramento State) (6 Units)		
	English Composition II	3
	Race and Ethnicity in American Society (RE)	3
	Foreign Language Proficiency Requirement ²	0

¹ To help you complete your degree in a timely manner and not take more units than absolutely necessary, there are ways to use single courses to meet more than one requirement (overlap). For further information, please visit the General Education page (<http://catalog.csus.edu/colleges/academic-affairs/general-education/>).

Note: There is no way to list all possible overlaps so please consult with a professional advisor. The Academic Advising Center can be visited online (<http://www.csus.edu/acad/>), by phone (916) 278-1000, or email (advising@csus.edu).

² If not satisfied before entering Sacramento State, it may be satisfied in General Education Area C2 (Humanities). "C- or better required." The alternative methods for satisfying the Foreign Language Proficiency Requirement are described here: <https://www.csus.edu/college/arts-letters/world-languages-literatures/foreign-language-requirement.html>

Note: Students with a declared major of BS in Public Health (Occupational Health and Safety), BS in Public Health (Health Care Administration), or BS in Public Health (Community Health Education) are exempt from the Foreign Language Graduation Requirement.

Fiscal Impact to Change an Existing Program

Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:

Not applicable.

Provide a fiscal analysis of the proposed changes:

Not applicable.

How will the above changes be accommodated within the department/College existing fiscal resources?

Not applicable.

Will the proposed changes require additional resources?

No

What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?

Not applicable.

Estimate the cost and indicate how these resource needs will be accommodated:

Not applicable.

Reviewer Comments:

Andrea Becker (andrea.becker) (Wed, 18 Sep 2024 02:49:29 GMT): Rollback: "Committee approved the form with pending changes. Please refer to the discussion during meeting. Committee members from the department will provide the detailed changes to the chair/author. Once re-submitted, the chair may approve the proposal immediately."

Michael Mink (m.mink) (Thu, 19 Sep 2024 23:55:48 GMT): Rollback: Make changes.

Key: 471