EDC 115: CASE MANAGEMENT & DOCUMENTATION

In Workflow

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Approval Path

1. Fri, 30 Aug 2024 17:37:26 GMT
   Geni Cowan (gcowan): Approved for GPSE Chair
2. Thu, 12 Sep 2024 23:15:23 GMT
   Bita Rivas (b.rivas): Approved for ED College Committee Chair
3. Mon, 16 Sep 2024 19:19:08 GMT
   Greg Shaw (sac14077): Approved for ED Dean

New Course Proposal

Date Submitted: Fri, 30 Aug 2024 01:42:51 GMT

Viewing: EDC 115 : Case Management & Documentation

Last edit: Fri, 13 Sep 2024 01:02:02 GMT

Changes proposed by: Bita Rivas (223000752)

Contact(s):

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Catalog Title:

Case Management & Documentation

Class Schedule Title:

Case Management+Documentation

Academic Group: (College)

ED - Education

Academic Organization: (Department)

Graduate Professional Studies in Education

Will this course be offered through the College of Continuing Education (CCE)?

No

Catalog Year Effective:

Fall 2025 (2025/2026 Catalog)

Subject Area: (prefix)

EDC - Education - Counselor Education

Catalog Number: (course number)

115

Course ID: (For administrative use only.)

TBD

Units:
3

Is the only purpose of this change to update the term typically offered or the enforcement of existing requisites at registration?
No

In what term(s) will this course typically be offered?
Fall, Spring

Does this course require a room for its final exam?
No, final exam does not require a room

Does this course replace an existing experimental course?
No

This course complies with the credit hour policy:
Yes

Justification for course proposal:
This is one of twelve Form A course proposals being submitted by the Counselor Education program as part of a new 48-unit Bachelor of Science degree major in Substance Use and Abuse Studies. The Form B for this proposed degree major will be submitted concurrently. This has been in consultation and integration of courses with Psychology and Social Work departments. This behavioral course aligns with the nationally recognized competency-based addiction counseling curriculum (Center for Substance Abuse Treatment, 2017a; SAMHSA, 2021).

Course Description: (Not to exceed 90 words and language should conform to catalog copy.)
This skill building course introduces case management strategies common in the addiction treatment setting, including evidenced based strategies of intervention, admission process, and documentation of information for clients with a substance use disorder. Students are trained to screen and assess clients to services that may include behavioral health counseling, criminal justice interventions; domestic violence; suicide; sexual abuse; co-occurring disorders; distressed, agitated, or dangerous clients; referral when crisis intervention necessitated; and other relevant factors that influence the outcome of successful treatment.

Are one or more field trips required with this course?
No

Fee Course?
No

Is this course designated as Service Learning?
No

Is this course designated as Curricular Community Engaged Learning?
No

Does this course require safety training?
No

Does this course require personal protective equipment (PPE)?
No

Course Note: (Note must be a single sentence; do not include field trip or fee course notations.)
required for substance certification

Does this course have prerequisites?
No

Does this course have corequisites?
No

Graded:
Letter

Approval required for enrollment?
No Approval Required

Course Component(s) and Classification(s):

Lecture

Lecture Classification

CS#03 - Lecture Composition/Counseling/Case Study (K-factor=1 WTU per unit)

Lecture Units

3

Is this a paired course?

No

Is this course crosslisted?

No

Can this course be repeated for credit?

Yes

How many times can the course be taken (including first time passed)?

3

Total credits allowed (including first time passed)

9

Can the course be taken for credit more than once during the same term?

No

Description of the Expected Learning Outcomes and Assessment Strategies:

List the Expected Learning Outcomes and their accompanying Assessment Strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers). Click the plus sign to add a new row.

	Expected Learning Outcome	Assessment Strategies
1	Analyze case studies to identify mental health issues and crisis situations that may indicate or increase risk for substance use disorders (SUD), and propose appropriate intervention strategies to initiate change.	midterm final case studies
2	Apply setting-specific policies and procedures for managing crises or dangerous situations, including implementing safety measures for clients and staff.	Client File Project ASAM Criteria Project Case studies
3	Establish rapport in crisis situations by effectively managing the situation and assessing the need for additional professional assistance.	Role Play ASAM Criteria Project
4	Identify and apply appropriate interventions for clients presenting with aggression, danger to others, self-harm, or suicide risk, as well as issues related to domestic violence, childhood abuse, or coexisting mental health conditions such as PTSD, depression, or anxiety. Demonstrate understanding of the ASAM Criteria for assessment and referral.	Client File Project ASAM Criteria Project Case Studies
5	Utilize supervisory options to process personal feelings and concerns about clients, while maintaining physical and mental well-being.	wellness assignment Discussion board assignment
6	Conduct self-evaluations of professional performance to enhance self-awareness and improve counseling effectiveness.	wellness assignment Discussion board assignment
7	Develop skills in accurate record-keeping and documentation, including the creation of treatment plans, continuing care plans, and discharge summaries that comply with agency standards and legal requirements.	Client File Project ASAM Criteria Project Case Studies
8	Apply federal and state laws, agency regulations, and established professional codes of ethics to maintain professional standards and safeguard client welfare.	midterm final Client File Project

Attach a list of the required/recommended course readings and activities:
FormA Class12 Case Management & Documentation SUBMIT+UPLOAD(1)(2).docx

For whom is this course being developed?
Majors in the Dept

Is this course required in a degree program (major, minor, graduate degree, certificate?)
Yes

Has a corresponding Program Change been submitted to Workflow?
Yes

Identify the program(s) in which this course is required:

Programs:
BS in Substance Use & Abuse Studies

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer)?
No

Will there be any departments affected by this proposed course?
No

I/we as the author(s) of this course proposal agree to provide a new or updated accessibility checklist to the Dean's office prior to the semester when this course is taught utilizing the changes proposed here.
I/we agree

University Learning Goals

Undergraduate Learning Goals:
Integrative learning

Is this course required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?
No

GE Course and GE Goal(s)

Is this a General Education (GE) course or is it being considered for GE?
No

Reviewer Comments:
Geni Cowan (gcowan) (Fri, 30 Aug 2024 17:37:23 GMT): I would suggest adding the recommended clarification all proposals. It's non-substantive, though, and may not be necessary.

Key: 15167