# 2016-2017 GRADUATE/PROFESSIONAL DIRECT PLUS LOAN REQUEST FORM

## TO APPLY

Complete all the items as outlined below

- You must complete a new PLUS Loan application for each new academic year
  - Log into www.studentloans.gov using your FSA ID
    - Select Graduate/Professional Students
    - Select Apply for a PLUS Loan
      - Select Complete PLUS Request for Graduate/Professional Students
      - Select Award Year - 2016-2017
      - In the School and Loan Information section indicate the loan period
        - Academic Year is 08/2016 – 05/2017

Note: Once submitted the credit decision is sent directly to you. PLUS loan credit checks are valid for 180 days. To avoid delays, ensure your name, SSN, and date of birth are the same as used to create the FSA ID

## IF APPROVED

Complete the items below

- Print a copy of your credit approval notification and the signature page of your Master Promissory Note (MPN). Attach both documents to this request form (3 pages total)
- Indicate your requested Direct Graduate/Professional PLUS Loan amount below

Loan Amount: $__________________________

Borrower’s Signature

_____________________________________

Date

Note: Approved loans will be awarded and disbursed equally between fall and spring semesters.

## IF DENIED

Due to the credit decision made by the lender, you may select one of the two options below

- Appeal the credit decision with the Direct Loan Servicing Center (800.557.7394)
  - When approved follow the instructions in the ‘IF APPROVED’ section
  - Log into www.studentloans.gov and select Complete PLUS Counseling
- Use a co-signer by having the individual log into www.studentloans.gov and complete an Endorser Addendum
  - When approved attach to this form a copy of the
    - Co-signer's credit approval notification
    - Your MPN signature page
  - Log into www.studentloans.gov and select Complete PLUS Counseling