

ACADEMIC POLICIES COMMITTEE
2015-2016

Friday, September 18, 2015
2-3:30pm, Sacramento Hall 161

MEMBERS

Stephen Blumberg (Music, A&L)
Anne Bradley (Library, LIB)
Sue Escobar, Chair (Criminal Justice, HHS)
Jean Gonsier-Gerdin (Teaching Credentials, EDU)
Amber Gonzalez (Undergraduate Studies, EDU)
Jacqueline Irwin (Communication Studies, A&L)

Yang Li (Marketing & Supply Chain Management, CBA)
Todd Migliaccio (Sociology, SSIS)
Matt Schmidlein, (Geography, NSM)
Kristin Van Gaasbeck (Economics, SSIS)
Rustin Vogt (Mechanical Engineering, ECS)

NON-VOTING/EX-OFFICIO MEMBERS

Sylvester Bowie (Faculty Senate)
Jasmine Murphy (Academic Advising Center)
Dennis Geyer (Office of the University Registrar)
Don Hunt (Division of Student Affairs)
Don Taylor (Office of Academic Affairs)

Kris Trigales (Office of the University Registrar)
Marcellene Watson-Derbigny (Student Academic
Success/Educational Opportunity Program)
Aryn Fields (Associated Students, Inc.)
VACANT (University Staff Assembly)

AGENDA

1. Call to Order

2. Open Forum

Brief period for members to raise issues related to the committee charge that are not on today's agenda.

3. Approval of the Agenda

4. Approval of Minutes from September 4, 2015 (Attachment A)

- 5. Repeat Policy.** Item referred to APC from Executive Committee (official referral forthcoming). Sheree Meyer spoke to Exec at the 9/8 meeting and stated that she had been informed of a problem with the campus Repeat Policy concerning transfer students. A student might enroll in and possibly complete a course at Sac State before the student's record is updated to show that the student had taken the equivalent course at his or her previous institution. Sac State's Repeat Policy speaks to limits on repeats for courses taken at Sac State but is silent concerning a transfer student's courses taken at institutions prior to transfer but are equivalent to a course a student may enroll in and complete at Sac State after transferring. The question being raised is whether the grades should be averaged or forgiven.

Items for Review:

*** Email from Sheree Meyer:**

<http://www.csus.edu/acse/standing-committee/Executive2015-2016/090815Agenda-Minutes/15-16EX-16.pdf>

*** University Catalog link:**

<http://catalog.csus.edu/12-14/first%20100%20pages/academicpolicies.html>

6. Information Items:

a. Priority Registration. T. Migliaccio will provide information and an update and open it up for discussion.

7. Meeting Schedule for Fall 2015

~~September 4~~

September 18

October 2

October 16

November 6

November 20

December 4

8. Adjournment

**2015-16 FACULTY SENATE
ACADEMIC POLICIES COMMITTEE
MINUTES Sept. 4, 2015
Approved:**

Sept. 7, 2015

Members Present: Escobar, Van Gaasbeck, Vogt, Migliaccio, Irwin, Gonsier-Gerdin, Gonzalez, Trigales, Li, Geyer, Taylor

Members Absent: Schmidtlein, Bradley, Blumberg, Bowie, Hunt, Watson-Derbigny, Evans

Guests Present: Anderegg, Malroutu, Slabinski

Call to Order: Called to order at 2:06 p.m.

1. Open Forum:

- Question regarding graduation application eligibility (85 or more units) and receiving priority registration to ensure students who apply for graduation can get into the courses they need and graduate in the semester indicated on the graduation application. Dennis Geyer (Registrar) indicated that these student situations are reviewed on a case-by-case basis in terms of whether or not to move a student's registration date up, or give them priority registration. There is talk in the Registrar's Office of shifting the units from 85 to 90 units before students are eligible to apply to graduate. This change is linked to the Graduation Initiative because the students would be given 1 semester of priority registration once they apply to graduate.
- The amended Grade Appeal Policy and the questions from the 2014-15 Executive Committee were raised. Todd said that he had recommended to last year's Exec that they invite the Grade Appeal Policy Revision Workgroup to a Senate meeting when it is up for 1st Reading, since the Workgroup would be in a better position to respond to their questions than APC. The current committee felt the same way, and Sue stated that she would contact the Senate Office to convey those sentiments and provide any insights she could offer, since she was a member of the Workgroup.

2. Agenda Approved: Approved 2:30pm

3. Minutes May 15, 2015 Reviewed. May 22, 2015 approval acknowledged 2:30pm

4. Vice Chair Election: The committee unanimously approved Matt Schnidtlein as the Vice Chair of APC.

5. Liaisons to Subcommittees: The committee unanimously approved the following individuals to be the APC liaison to their respective subcommittees:

Anne Bradley	Readmission Subcommittee
Todd Migliaccio	Academic Standards Subcommittee
Amber Gonzalez	Student Retention and Graduation Subcommittee

6. Information Items:

* Sue updated the committee on legislative action items that are in the pipeline (listed in 9/4 agenda) as well as on an item concerning the campus Repeat Policy, which the committee may be dealing with very soon. While there was nothing before the committee to review regarding this issue with the repeat policy, in the interest of transparency, Sue shared information she had received on 9/4 via email from Sheree Meyer, who had brought the issue to the attention of the Senate Office and requested that Exec take it up as soon as possible.

* Kris Trigales shared that the Registrar’s Office is in the process of sorting through a list of students, by major, who have a GPA below a 2.0 in both Fall 2014 and Spring 2015. A letter from Dennis Geyer will go out to them, stating that they need to get advising in order to get back on track. It will be an “academic warning” type of a letter; however, “academic warning” will not be indicated on either the official or unofficial transcript.

* Lakshmi Malroutu informed the committee that the Academic Advising Center is proactively reaching out to Undeclared/Expressed Interest students who have earned fewer than 60 units. This effort is aimed at getting students to come in and get advised on their academic progress.

* Don Taylor provided the committee with a WASC update, including a specific mention of the visit by the WASC VP who will be visiting Sac State on September 28th. There will be a WASC Forum at 12pm on that date, and we’re all invited to attend.

7. Meeting Schedule for Fall 2015

September 4	October 16	December 4
September 18	November 6	
October 2	November 20	

8. **Adjournment:** Meeting adjourned at 3:00pm.

Sue C. Escobar, Committee Chair